



MONTGOMERY COUNTY PLANNING DEPARTMENT
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

MCPB
Item # 2
4/16/09

MEMORANDUM

DATE: April 6, 2009

TO: Montgomery County Planning Board

VIA: Catherine Conlon, Subdivision Supervisor
Development Review Division *CC*
(301) 495-4542

FROM: Stephen Smith *SS*
Development Review Division
(301) 495-4522

SUBJECT: Informational Maps and Summary of Record Plats for the Planning Board
Agenda for April 16, 2009

The following record plats are recommended for APPROVAL, subject to the appropriate conditions of approval of the preliminary plan and site plan, if applicable, and conditioned on conformance with all requirements of Chapter 50 of the Montgomery County Code. Attached are specific recommendations and copies of plan drawings for the record plat. The following plats are included:

220090700 **Sheppards Overlook**
220090850 **North Glen Hills**

Plat Name: Sheppards Overlook
Plat #: 220090700

Location: Located on the west side of Clarksburg Road at the intersection with Little Sierra Court

Master Plan: Boyds

Plat Details: RE-2 zone; 4 lots
Private Well, Private Septic

Applicant: Ernest Sheppard

The record plat has been reviewed by M-NCPPC staff and other applicable agencies as documented on the attached Record Plat Review Sheet. Staff has determined that the record plat complies with Preliminary Plan No. 120080020 (MCPB Resolution 08-121 dated October 20, 2008), as approved by the Board, and that any minor modifications on the plat do not alter the intent of the Board's previous approval the aforesaid plan.

RECORD PLAT REVIEW SHEET

Plat Name: Sheppards Overlook Plat Number: 220090700
 Plan Name: Sheppard Property Plan Number: 120080020
 Plat Submission Date: 1-8-09
 DRD Plat Reviewer: S. Smith
 DRD Prelim Plan Reviewer: P. Butler Checked: P.B. Date 4/1/09

Initial DRD Review:

Signed Preliminary Plan - Date 1-30-09 Checked: Initial SJS Date 3/30/09
 Planning Board Opinion - Date 10/20/08 Checked: Initial SJS Date 2/3/09
 Site Plan Req'd for Development? Yes No Verified By: SJS (initial)
 Site Plan Name: _____ Site Plan Number: _____
 Planning Board Opinion - Date _____ Checked: Initial _____ Date _____
 Site Plan Signature Set - Date _____ Checked: Initial _____ Date _____
 Site Plan Reviewer Plat Approval: _____ Checked: Initial _____ Date _____

Review Items: Lot # & Layout Lot Area Zoning Bearings & Distances
 Coordinates Plan # Road/Alley Widths Easements Open Space N/A
 Non-standard BRLs N/A Adjoining Land Vicinity Map Septic/Wells OK
 TDR note N/A Child Lot note N/A Surveyor Cert Owner Cert Tax Map

Agency Reviews Req'd	Reviewer	Date Sent	Due Date	Date Rec'd	Comments
Environment	<u>D. Johnson</u>	<u>1/15/09</u>	<u>1/30/09</u>	<u>1/26/09</u>	<u>No Revisions</u>
Research	<u>Bobby Fleury</u>			<u>1-21-09</u>	<u>OK</u>
SHA	<u>Doug Mills</u>				
PEPCO	<u>Steve Baxter</u>			<u>1-29-09</u>	<u>No Comments</u>
Parks	<u>Doug Powell</u>				
DRD	<u>Nellie Carey</u>			<u>1/29/09</u>	<u>OK</u>

Final DRD Review:

DRD Review Complete: Initial SJS Date 4/2/09
 (All comments rec'd and incorporated into mark-up)
 Engineer Notified (Pick up Mark-up): Initial SJS Date 2/3/09
 Final Mylar w/Mark-up & PDF Rec'd: Initial SJS Date 3/16-09
Board Approval of Plat:
 Plat Agenda: Initial SJS Date 4/16/09
 Planning Board Approval: _____
 Chairman's Signature: _____
DPS Approval of Plat:
 Engineer Pick-up for DPS Signature: _____
 Final Mylar for Reproduction Rec'd: _____
Plat Reproduction:
 Addressing: _____
 File Card Update: _____
 Final Zoning Book Check: _____
 Update Address Books with Plat #: _____
 Update Green Books for Resubdivision: _____
 Notify Engineer to Seal Plats: _____
 Engineer Seal Complete: _____
 Complete Reproduction: _____
 Sent to Courthouse for Recordation: _____

No. _____

