



**MONTGOMERY COUNTY DEPARTMENT OF PARKS**  
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

Agenda Item 14  
May 22, 2014

**MEMORANDUM**

DATE: May 15, 2014

TO: Montgomery County Planning Board

VIA: Mary Bradford, Director of Parks  
Mike Riley, Deputy Director of Parks *MR*  
Mitra Pedoeem, Chief, Park Development Division *Mitra Pedoeem*

FROM: Carl Morgan, CIP Manager, Park Development Division *CMorgan*

SUBJECT: Capital Budget Transfer for Montrose Trail CIP Project

Recommendation

Approve a capital budget transfer of \$86,767.38 for Montrose Trail project #038707. The source of funds, all GO Bonds, will come from two other trail projects: Matthew Henson project #500400, and Natural Surface Trails #858710.

Background

The original cost estimated for the Montrose Trail project was \$733,000. Upon completion of the project, we received a preliminary invoice from Montgomery County Government, Department of Transportation (MCG/DOT) for \$376,986.65 which left a significant balance. At that point, staff prepared a recommendation and received Planning Board approval to transfer \$275,910 of the remaining balance to Brookside Gardens project #078702 (see MCPB approval 2/6/14). Subsequent to that action, MCG/DOT amended their invoice to include additional staff charges. We are seeking this transfer to cover the costs of the additional charges.

Sources of Transfer Funding

The Matthew Henson Trail project is complete and the remaining balance of \$42,211 GO Bonds is available to transfer before the project is closed out June 30, 2014. The remaining \$44,556.38 GO Bonds is available from the Natural Surface Trails program because of a delay in filling a seasonal part-time position.

## Conclusion

Per Commission Practice 3-60, transfers over \$50,000 require Montgomery County Planning Board approval.

Upon Planning Board approval of this transfer, the appropriate budget adjustment materials will be circulated for signature and then forwarded to the Secretary-Treasurer. This action will be noted in all appropriate budget documents.

Please see attached PDFs for project details.

ATTACHMENTS: PDFs; Budget Adjustment Form

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# Montrose Trail -- No. 038707

APPROVED

Category M-NCPPC  
 Subcategory Development  
 Administering Agency M-NCPPC  
 Planning Area North Bethesda-Garrett Park

Date Last Modified  
 Required Adequate Public Facility  
 Relocation Impact  
 Status

March 07, 2012  
 No  
 None  
 Final Design Stage

### EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	133	8	125	0	0	0	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	600	0	600	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>733</b>	<b>8</b>	<b>725</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### FUNDING SCHEDULE (\$000)

G.O. Bonds	733	8	725	0	0	0	0	0	0	0	0
<b>Total</b>	<b>733</b>	<b>8</b>	<b>725</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### DESCRIPTION

This PDF provides funding for Montgomery County Department of Transportation (MCDOT) to design and construct Stage 2 of a 10-foot wide hiker-biker trail in the former Rockville Facility right-of-way from Tildenwood Drive to Old Farm Creek. There it will connect to the hiker-biker trail constructed by MCDOT as Stage 1 of the Montrose Parkway West project (PDF 500311). MCDOT will manage the project and maintain the trail upon its completion.

#### ESTIMATED SCHEDULE

Construction will be complete in FY12.

#### JUSTIFICATION

The North Bethesda-Garrett Park Master Plan calls for a hiker-biker trail to be constructed in the former Rockville Facility right-of-way. In conjunction with the Montrose Parkway Hiker-Biker Trail, this trail will provide a safe and pleasant means for pedestrians and bikers from the Old Farm and Tilden Woods neighborhoods to reach the Rockville Pike corridor.

M-NCPPC North Bethesda/Garrett Park Master Plan, 1992; M-NCPPC Master Plan of Bikeways.

#### FISCAL NOTE

M-NCPPC purchased the required land for this project in exchange for Montgomery County Department of Transportation taking over its management.

#### OTHER DISCLOSURES

- A pedestrian impact analysis has been completed for this project.

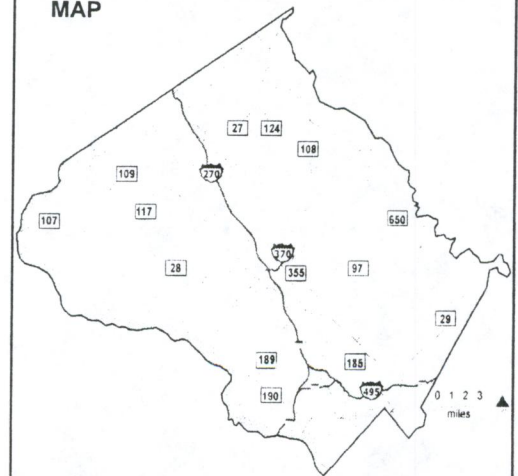
#### APPROPRIATION AND EXPENDITURE DATA

Date First Appropriation	FY10	(\$000)
First Cost Estimate		
Current Scope	FY04	617
Last FY's Cost Estimate		733
Appropriation Request	FY13	0
Appropriation Request Est.	FY14	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		733
Expenditures / Encumbrances		8
Unencumbered Balance		725
Partial Closeout Thru	FY10	0
New Partial Closeout	FY11	0
Total Partial Closeout		0

#### COORDINATION

Montrose Parkway West PDF 500311  
 Maryland State Highway Administration  
 Montgomery County Department of Transportation

#### MAP





# Trails: Natural Surface Design, Constr. & Renov. -- No. 858710 APPROVED

Category  
Subcategory  
Administering Agency  
Planning Area

M-NCPPC  
Development  
M-NCPPC  
Countywide

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

May 09, 2012  
No  
None  
On-going

### EXPENDITURE SCHEDULE (\$000)

Cost Element	Total	Thru FY11	Est. FY12	Total 6 Years	FY13	FY14	FY15	FY16	FY17	FY18	Beyond 6 Years
Planning, Design, and Supervision	84	0	24	60	10	10	10	10	10	10	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	1,369	0	279	1,090	140	190	190	190	190	190	0
Construction	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>1,453</b>	<b>0</b>	<b>303</b>	<b>1,150</b>	<b>150</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>*</b>

### FUNDING SCHEDULE (\$000)

Current Revenue: General	1,061	0	211	850	100	150	150	150	150	150	0
G.O. Bonds	392	0	92	300	50	50	50	50	50	50	0
<b>Total</b>	<b>1,453</b>	<b>0</b>	<b>303</b>	<b>1,150</b>	<b>150</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>0</b>

**DESCRIPTION**

This PDF includes planning, design, and construction and reconstruction of natural surface trails. Natural surface trails are usually located in stream valley parks. Surfaces include dirt, wood chip, soil mixtures, and sometimes gravel or stone, supplemented by boardwalk or other elevated surfaces when needed; they are generally narrower than hard surface trails. Natural surface trails accommodate pedestrians, equestrians and/or off-road (mountain) bicyclists, and generally do not meet Americans with Disabilities Act (ADA) requirements. The expenditure schedule does not include the value of work done by volunteers to assist with the construction of natural surface trails.

**COST CHANGE**

Increase due to the addition of FY17 and FY18 to this ongoing project

**JUSTIFICATION**

Improvements address only the highest priority needs for each trail and presume some volunteer assistance for hand labor. Projects in Rock Creek, Rachel Carson, Little Bennett, and Black Hill implement park master plans. This CIP Project implements the natural surface recreational trail component of the Countywide Park Trails Plan and trail recommendations in area master plans.

2008 Countywide Park Trails

2005 Land Preservation, Park and Recreation Plan

**FISCAL NOTE**

FY13 Current Revenue reduced \$50,000. In April 2011: Reduce current revenue by \$25,000 in FY12 for fiscal capacity. In April 2009, the Executive recommended and Council approved a reduction of \$15,000 in Current Revenue as part of the FY10 Savings Plan. In January 2010, the Executive recommended and Council approved an additional reduction of \$97,000 in Current Revenue as part of the FY10 Savings Plan.

- \* Expenditures will continue indefinitely.

APPROPRIATION AND EXPENDITURE DATA	COORDINATION	MAP
Date First Appropriation	Maryland State Parks Maryland Department of Natural Resources Montgomery County Department of Transportation Volunteer Groups	
First Cost Estimate		
Current Scope		
Last FY's Cost Estimate		
Appropriation Request		
Appropriation Request Est.		
Supplemental Appropriation Request		
Transfer		
Cumulative Appropriation		
Expenditures / Encumbrances		
Unencumbered Balance		
Partial Closeout Thru		
New Partial Closeout		
Total Partial Closeout		



# Matthew Henson Trail (P500400)

Category  
Sub Category  
Administering Agency  
Planning Area

Transportation  
Pedestrian Facilities/Bikeways  
Transportation (AAGE30)  
Aspen Hill

Date Last Modified  
Required Adequate Public Facility  
Relocation Impact  
Status

1/7/13  
No  
None  
Under Construction

	Total	Thru FY12	Rem FY12	Total 6 Years	FY 13	FY 14	FY 15	FY 16	FY 17	FY 18	Beyond 6 Yrs
<b>EXPENDITURE SCHEDULE (\$000s)</b>											
Planning, Design and Supervision	76	76	0	0	0	0	0	0	0	0	0
Land	175	175	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	4,896	4,896	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>5,147</b>	<b>5,147</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>FUNDING SCHEDULE (\$000s)</b>											
G.O. Bonds	5,147	5,147	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>5,147</b>	<b>5,147</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>OPERATING BUDGET IMPACT (\$000s)</b>											
Program-Staff				44	22	22	0	0	0	0	0
Program-Other				10	5	5	0	0	0	0	0
<b>Net Impact</b>				<b>54</b>	<b>27</b>	<b>27</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### APPROPRIATION AND EXPENDITURE DATA (000s)

Appropriation Request	FY 14	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		5,147
Expenditure / Encumbrances		5,147
Unencumbered Balance		0

Date First Appropriation	FY 04	
First Cost Estimate		
Current Scope	FY09	5,142
Last FY's Cost Estimate		5,142

### Description

This project provides funding for Maryland-National Capital Park and Planning Commission (M-NCPPC) to complete final design and construction of an 8-foot trail located in the Matthew Henson Greenway extending from Georgia Ave. to Alderton Ln., which is denoted as Phase 3 of the entire project and is approximately 2.25 miles. This project also provides for construction of the trail in Phases 1 and 2, which are 8-foot trails within the Matthew Henson State Park and extend from Rock Creek Trail to Georgia Avenue. (approximately 2 miles). The Montgomery County Planning Board approved the facility planning for this project on April 3, 2003, with the following stipulations: the project ecologist will review and evaluate changes to trail design during construction; appropriate traffic controls will be implemented to provide a safe crossing for trail users at the intersection of the trail at Veirs Mill Road and Turkey Branch Parkway; the Department of Parks and Planning will develop a maintenance plan for the trail and trail corridor to be maintained by M-NCPPC; maintenance includes monitoring, maintaining, and restoring native habitat along the trail; periodic updates should be made to the Planning Board as ecological impacts are addressed.

### Cost Change

Increase due to emergency stream restoration, additional boardwalk, unfavorable soil conditions for some bridge piers, and a new traffic signal at Veirs Mill Road.

### Justification

The Matthew Henson Trail is in the Countywide plan of trails approved by the Planning Board in 1998. It provides an east-west link between Rock Creek Trail and Sligo Creek Trail. The trail system will serve more than 16,000 housing units. In 1997, trail use was the most frequent activity reported by County survey respondents; 67 percent had used paved park trails in the past year. Biking and walking paths topped the respondents' list of desired facilities or greatest facility shortages. The design of Phase 1 and 2 of the Matthew Henson Trail were funded under the Hard Surface Design and Construction project and were performed by M-NCPPC.

### Other

In FY03, the Montgomery County Department of Environmental Protection constructed a stream restoration project in the Turkey Branch Watershed. This project has been coordinated with the Matthew Henson Trail project to decrease environmental impacts. This project will also be coordinated with Maryland Department of Natural Resources. On June 13, 2003, M-NCPPC forwarded a formal legal opinion to the County Council concluding that reimbursement of ALARF is not required for this project. M-NCPPC staff will keep the community along the trail informed through newsletters and periodic meetings to ensure public information is shared regarding issues associated with the trail including design, construction, native habitat restoration, ecological and maintenance issues.

### Fiscal Note

In FY13, \$5,000 was transferred to this project from Robey Road (CIP #509274).

### Disclosures

A pedestrian impact analysis has been completed for this project.

### Coordination

## Matthew Henson Trail (P500400)

Maryland-National Capital Park and Planning Commission , State Highway Administration, Maryland Department of Natural Resources,  
Utility Companies, Montgomery County Department of Environmental Protection , Montgomery County Department of Permitting Services,  
Trails: Hard Surface Design and Construction