

June 27, 2003

MEMORANDUM

TO: Montgomery County Planning Board

FROM: Bette McKown, CIP Coordinator, PDD *Bmk*

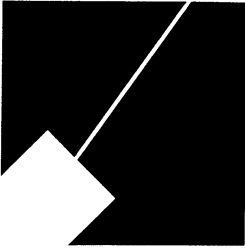
SUBJECT: Shaping the FY05-10 CIP

Summary

Policy direction and programming translate visions, needs, and desires into successful candidates for funding in the CIP. The CIP is successfully implementing several major initiatives based on programming completed by planning and operating divisions. The programming component is critically important and often the least understood, funded, or developed. With few exceptions, programming is appropriately funded in the operating budget.

At least seven major factors shape the CIP: the approved CIP, the Department's implementation of the approved CIP, the County Council's Spending Affordability Guidelines (SAG), the County's "Readiness Criteria," the Operating Budget Impact (OBI) on the Department, facility planning, and leveraging opportunities. These factors portend difficult choices for the Planning Board's Recommended FY05-10 CIP—due November 1 to the County Council and County Executive.

Staff seeks your guidance prior to the fall work sessions. Which of these shaping factors are most important to you? least important? To what degree should we consider OBI when proposing new projects? Should we favor renovation over new projects? revitalization areas over newly developing areas? projects that leverage outside funds over previously programmed projects that compete for the same local funds? What other criteria or information should we consider? Staff also seeks your approval of the proposed approach to the fall work sessions.



June 27, 2003

MEMORANDUM

TO: Montgomery County Planning Board

VIA: Lester Straw, Superintendent of Parks
Michael F. Riley, Acting Chief, Park Development Division (PDD) *MFR*

FROM: Bette McKown, CIP Coordinator, PDD *BMK*

SUBJECT: Shaping the FY05-10 CIP

Recommendation:

This memorandum

1. outlines seven factors that will shape the next CIP; and
2. seeks the Planning Board's comments and guidance on the preparation of CIP and fall work sessions.

Vision, Needs, and Desires

Vision. The Planning Board both creates and safeguards a vision for Montgomery County parks. Master Plans, functional plans, zoning cases, subdivision and site plan approvals, mandatory referrals, park concept plans, etc.—all of these regular Planning Board activities—refine and promote that vision. The Planning Board focuses that vision in a mission of core responsibilities. In February 2003, the Planning Board entered into a “contemplative discussion” of “... Strategies for Planning, Developing, and Managing Parks in the Future” that has the potential for translating visions into management structures and programs that can shape future CIPs. These initiatives contribute to the substance and content of the six-year CIP.

Need and Desires. The Department identifies needs and desires in master plans, functional plans, other planning documents, forums, user surveys and need analyses, e.g. the Park Recreation and Open Space (PROS) Needs Analysis. All of these contribute to the substance and content of the six-year CIP.

The PROS Plan was adopted in 1998. The PROS Plan is a prerequisite for receipt of State of Maryland Program Open Space (POS) funding. At the last legislative

session, the General Assembly required that all PROS plans be updated in 2005 based on State guidelines still under revision. These guidelines will be revised, in part, based on results of a statewide survey of residents. The Department will receive electronic data from that portion of the State's survey that questioned Montgomery County residents. Early feedback from the recent state survey supports widespread support of trails in parks, as did the surveys in the late 1990s.

Park permits data and countywide surveys also provide input to the PROS Plan. The Montgomery County Park Satisfaction Survey will be conducted in September 2003. The survey will ask about frequency of use, user satisfaction with safety and maintenance, and how well the parks system meets recreational needs. The University of Maryland conducted a similar survey for the County in 1997. That survey, which underscored the continuing demand for ballfields and playgrounds, will be used to guide the allocation of resources in the upcoming CIP.

In 2000 the Department conducted a parks user count sampling observing the number of people by age and gender that were participating in recreational activities in the parks. Generally, these counts are completed every five years.

Staff considers the POS needs when prioritizing projects in the CIP. The Countywide Planning Division will update this assessment to reflect the proposed FY05-10 CIP that you will consider this fall.

Every other year, the Planning Board, in cooperation with the Department of Recreation and County recreation advisory boards, conducts a CIP Public Forum to solicit citizens' desires, needs, and priorities prior to developing the six-year capital improvements program. Public testimony at the 1999 and 2001 forums resulted in numerous programming outcomes, e.g. the Concord Local Park renovation, planning for the Cherry Avenue Connector Trail analysis involving the City of Takoma Park, and supplementing the local playground renovations program with an additional \$859,000 in FY03, FY04, and FY05.

Attachment A summarizes the FY03-10 CIP Forum testimony (including letters received after the April 24 forum); it reports the status of parks-related recommendations in the approved CIP and preliminary assessments, when available, of how the project may appear in the FY05-10 CIP. Staff considers the public forum comments when preparing the six-year capital program. Staff also considers parks-related testimony from the County Executive's regional service area forums conducted every other June.

Some years, private initiatives produce public-private partnerships that address specific needs. In addition, federal and state mandates and national professional guidelines and standards can establish the need for certain improvements, e.g. those involving playground renovations, stormwater management, stream protection, accessibility, or fuel tank replacements.

Finally, the Department's planning and operating divisions submit capital program requests for new and renovated facilities. These requests emanate from field observations and contacts with park users. For example, highly trained playground safety inspectors routinely inspect playgrounds and work with PDD to program those facilities most in need of renovation. The Work Order Management/Planned Life Cycle Replacement System (PDF 028702) funded by the County Council in May FY02 will improve life-cycle replacement programming for future CIPs. The County-wide Planning Division submitted several requests for park renovations precipitated by the actions of other agencies. (See 7 below.) Attachment B summarizes raw Division requests prior to assessment of the true scope of work, cost estimate, programming, etc.

The foregoing plans and submission processes begin to translate visions, needs, and desires into the substance or content of the CIP. But they are not the CIP.

Program

Visions, needs, and desires must be programmed before they can be displayed as a six-year expenditure schedule and annual capital budget. The PDF is the scope of work and budgetary representation of the program. *The programming component is critically important and often the least understood, funded, or developed.* A master plan is frequently the pre-requisite to a program. A *planning study* may describe the need and general location requirements for skateboard facilities to address the rising popularity of this new sport. A *program* identifies the features of skateboard parks, operational requirements, criteria for locating skate board parks, specific locations for facilities, the availability of sites, and priority of each site for facility planning, design, and construction, etc. The CIP implements the program with specific facility planning schedules, cost estimates, etc. When programming is deliberate and complete, CIP funds usually follow; but programming requires advance planning, time, money, and will.

The approved CIP incorporates several examples of successful programming. In 1998 the Planning Board approved the Countywide Plan of Trails and a detailed implementation program that provided a basis for programming trails through the next decade. That program, undertaken in the Operating Budget, laid the foundation for capital budget funding and/or programming for all the trails prioritized for implementation by 2009. The County Council's approval of \$4.4 million in design and construction funds for the Matthew Henson Trail beginning in FY04 (Matthew Henson Trail PDF 500400) is further evidence of the effectiveness of the Department's trail programming efforts.

Similarly, using Operating Budget funds, the Planning Board took the lead in establishing a Ballfield Initiatives Work Group that framed a multi-year program. That program resulted in creation of the on-going level-of-effort Ballfield Initiatives PDF 008720 and Ballfield Lighting PDF 008721 in FY00 and \$4,674,000 in cumulative appropriations through FY04. This funding was over and above existing level-of-effort PLAR PDFs and any stand-alone PDFs which were providing new or renovated ballfields, e.g. South Germantown Recreational Park, South Gunner Branch Local Park,

etc. The Ballfield Lighting and Ballfield Initiatives PDFs have implemented nearly all of the parks' projects proposed in the Ballfield Work Group Report. The Ballfield Work Group will update this work program in a report to you in July as the basis for programming future CIP expenditures.

The Legacy Open Space PDF 018710 also demonstrates the success of undertaking programming through the Operating Budget as a basis for seeking capital funds. The Legacy Open Space functional master plan has provided the implementation framework for obtaining \$18,282,000 in appropriations through the capital program since FY01.

In developing the last capital program, the Central Maintenance Division presented a convincing analysis of the need to replace roofs at the Shady Grove Maintenance Facility, parts of Rockwood Manor, and other facilities. This justification leveraged an additional \$550,000 in County funds for renovating roofs in non-local parks facilities in the FY03-08 CIP. Programming provided the justifications that the County Executive and County Council required to support such a significant increase for roof renovations.

In the context of approving the request for a new roofs on several Enterprise facilities, the County Council asked that the Commission prepare an Enterprise Planned Life Cycle Replacement (PLAR) program and PDF in the FY05-10 CIP to ensure that these facilities receive a fair share of Enterprise funds given the cash flow volatility and the need to maintain what we have while we desire new facilities. In this case, the County Council initiated the request for programming.

In another instance, the Department used Operating Budget funds to produce a dog park study. A program of requirements, identification of sites, estimated costs, and operating budget implications provided the basis for funding design and construction in the FY03-08 CIP. The Department has now constructed three dog parks.

CIP staff receives requests to substantially renovate or construct new recreation centers, nature centers, visitor's centers, department offices, etc. For these requests, the Department and/or Planning Board has not articulated strategies or programs that can inform capital programming and budgeting decisions. The requests are not ready for the CIP. Parks operating divisions, in particular, may submit such requests to the CIP because it is the only formal opportunity for registering a need and seeking solutions. CIP staff will forward these requests to the Director and Superintendent of Parks for policy direction, planning or strategic programming prior to including them in the CIP.

Policy direction, planning or strategic programming for new initiatives in future operating budgets creates the possibility for funding specific initiatives in future CIPs; programming gives form to the substance or content of visions, needs, and desires. Programming is logically funded in the operating budget or occasionally with current revenue or cash in the CIP. Sound programming is a prerequisite to funding new initiatives or increases in existing programs.

Shaping the CIP

How is the CIP shaped? This section summarizes seven factors that are of critical importance to shaping the CIP. These factors guide staff in developing the proposed CIP. Awareness of these factors can greatly aid the Board's deliberations in work sessions this fall.

1. Approved CIP. The approved CIP is the foundation for the FY05-10 CIP:
 - a. Projects already approved by elected officials have sufficient standing to continue. Approved projects have undergone Planning Board work sessions, County Executive review, County Council public hearing and work sessions, and create an expectation on the part of the public. This assumption is particularly applicable to stand-alone projects, e.g. Ovid Hazen Wells Recreational Park, South Germantown Recreational Park, Concord Local Park, or Laytonia Recreational Park.
 - b. Level-of-effort projects enjoy a great degree of flexibility in programming consistent with the approved scope of work and assuming adherence to the approved expenditure schedule, however, projects in these PDFs often queue up for many CIP cycles before actually receiving funding. CIP staff tries to honor those who request these projects well in advance and wait patiently for their requests to move up in the program.
 - c. Many projects entail multi-year contracts and expenditures. The new CIP honors these contractual commitments.
 - d. Much of the CIP is committed to renovations that will be on-going, e.g. Resurfacing Park Roads and Bridge Improvements, Resurfacing Parking Lots and Paths, Trails: Hard Surface Renovation, PLAR: Local and Non-Local, Roofs, etc. Funding for these programs is not expected to decrease. In fact, level-of-effort funding in these PDFs is effectively diminished over time because inflation and annual increases in staff salaries that are charged back to the PDF consume larger and larger amounts of the level-of-effort funding. In the FY03-08 CIP, these level-of-effort PDFs constituted 57 percent of the combined FY03 – FY05 programmed expenditures.

The approved development program is summarized in Attachment C. The anticipated expenditures from the approved development program are shown in Attachment D. Category 1 projects may experience more variable expenditure schedules in the future CIP than will Category 2 projects. *If the currently approved FY05 program remained in place, the anticipated FY05 development program expenditure would be \$9,553,000; this amount does not include unspent funds from the prior year's authorized expenditure.* This anticipated expenditure should be evaluated in light of the Department's implementation history.

2. Implementation: Expenditure-based CIP. A PDF's dominant feature is the expenditure schedule; the funding schedule and the OBI schedule support the expenditure schedule. For each project, a realistic expenditure schedule must be developed. This is best done when the policies affecting the project are known, the scope of work is clear, the program is well articulated, the site is selected, etc. When these variables are uncertain, the expenditure schedule is also uncertain, delays are inevitable, budgets are often inadequate, necessitating unanticipated phasing, or requests for additional funds; in short, implementation problems result.

A realistic expenditure schedule for the development program is based on a detailed project management schedule that allows time for public participation, Plan Review, Planning Board review and approval, permitting, procurement, etc. Typically, a facility plan for a new local park will take, at least, eighteen months from receipt of funds to Planning Board approval. The expenditure schedule reflects these projections. The expenditure schedule for each PDF is the implementation goal for that PDF. It should reflect what the Department realistically believes it can spend each year. When funds are shown in the "remaining" column on the PDF, they are added to the goal for the current fiscal year, i.e. if at the end of FY03, \$50,000 of funds programmed for expenditure in FY03 remains unspent, the \$50,000 is added to the approved FY04 expenditure to become the updated FY04 expenditure goal.

A new CIP is shaped by how accurate the Department was in projecting prior years' expenditures on a PDF by PDF basis. In other words, does the Department spend the money at the rate set forth in the approved PDF expenditure schedule? This is easily determined on a PDF by PDF basis by establishing a ratio of the actual annual expenditure to the approved annual expenditure at any point during the year. If the approved expenditure for FY03 is \$0.2 million and the expenditure at the end of FY03 is \$0.2 million, the ratio of the approved expenditure to the actual expenditure is 1. If the approved expenditure was \$0.2 million and the actual expenditure was \$0.05 million, the ratio would be .25. Ratio analysis is a useful tool for monitoring progress throughout the year. As projects near the end of the year, the ratio should approach 1.

PDF by PDF ratio analysis is valuable because the County Executive makes recommendations on the Parks CIP one PDF at a time and the County Council reviews the PDFs one at a time. The approved FY03-08 CIP is comprised of 42 individual development project PDFs and 4 acquisition PDFs. Attachment E is a PDF by PDF Ratio Analysis for development projects as of May 10.

Showing an accelerated schedule that cannot be achieved only hurts the program when the project must be reprogrammed to meet a real schedule in the next CIP. The full implications of realistic expenditure schedules are apparent in terms of customer satisfaction, i.e. the facility is delivered when we say it will be delivered, and the Department's ability of receive future funding, particularly as this relates to the County Council's Spending Affordability Guidelines (SAG).

Sometimes new projects are added at the end of a fiscal year, e.g. the Work Order Management Program or the Blair High School funds for private party renovations. These projects are programmed as though the full expenditure will be made in that fiscal year when, in fact, the project will be spent in subsequent years.

This shaping force is displayed numerically and from a macro or “bottom line” perspective in the accompanying memorandum from Michael F. Riley, Acting Division Chief, and PPD, regarding CIP Implementation. (Attachment F). Taken together, the ratio and macro analyses show that the Department’s capacity to undertake new initiatives in FY05 is limited. This portends for difficult decisions in the coming months when one considers the facility plans that are queuing up for design and construction funding in the new CIP (Attachment G), several leveraging opportunities seek matching funds in the early years of the CIP, and the new project requests for renovation or creative new initiatives abound (Attachment B).

3. Spending Affordability Guidelines (SAG). SAG is one of the County Council’s primary shaping tools. It does not look at visions, needs, mandates, or desires; it establishes how much the County believes it can afford based on a variety of assumptions. To assist in determining debt capacity—how much debt the County can afford—the County Council relies in part on the debt capacity analysis charts that show the value of various indicators of debt affordability at various levels of debt over the next six years. The indicators are:

- a. Total debt should not exceed 1.5 percent of full market value of taxable real property.
- b. The sum of debt service and long-term and short-term leave payments should not exceed 10 percent of the General Fund budget.
- c. Real debt per capita should not exceed \$1,000 by a “significant” amount. As a working definition of this indicator, the Council has assumed that real debt per capita should not exceed \$1,200.
- d. The ratio of debt to income should not exceed 3.5 percent.
- e. 60-75 percent of the debt at the beginning of any period should be paid off within ten years.

To calculate the SAG, the County Council also considers population forecasts, interest rates, rates of inflation, countywide assessable base, countywide personal income, and operating budget growth.

Section 305 of the Charter of Montgomery County, Maryland requires the County Council to conduct a public hearing and adopt SAG for the aggregate capital budget by resolution not later than the first Tuesday in October in each odd-numbered calendar year. For the capital budget the guidelines establish limits on general obligation (GO) bonds, current revenue, and Park and Planning bonds that can be programmed for expenditure in the first two years of the six-year program and over the six-years in total.

Article 28 of the Annotated Code of Maryland requires the Commission to submit its proposed CIP on or before November 1. Planning Board CIP work sessions typically begin in mid-September. Staff generally programs to the prior year's Park and Planning bond SAG and makes necessary adjustments after that SAG is approved in October. There is no GO bond SAG or current revenue SAG specifically for the Department of Park and Planning; all County departments and agencies share those SAGs and compete for the same funds, hence the importance of submitting projects that are ready to compete based on the County Executive's Readiness Criteria (see next section.)

If the FY05 and FY06 program in the approved FY03-08 CIP became the proposed FY05 and FY06 program in the FY05-10 CIP, the Park and Planning bond expenditures for those years, \$3.103 million and \$3.255 million, respectively, would nearly equal or exceed the \$3.175 million FY03 and FY04 Park and Planning bond SAGs that we will project forward for purposes of preparing the FY05-10 CIP until the County Council proposes a new SAG (Attachment H.) Delays and/or cost increases in Park and Planning bond funded projects used up limited reserve SAG capacity in FY05.

The approved Park and Planning bond expenditures include ALARF funding at \$0.531 million in FY03, \$0.535 million in FY04, and \$0.934 million in FY05. Staff from County's Office of Management and Budget (OMB) and the County Council are working with CIP staff and the Commission's Secretary Treasurer to show Advance Land Acquisition (ALA) bonds rather than Park and Planning bonds and seek an increase in the SAG to ensure that the Commission is not, in effect, penalized for selling ALA bonds that help other agencies purchase property. This will create much needed SAG capacity in FY05 and subsequent years.

Attachment H displays the array of Park and Planning bond funded projects in the approved CIP for FY05-08. Expenditures for Category 1 development projects may be more variable than expenditures for Category 2 development projects. *This array demonstrates how little flexibility really exists to add new Park and Planning bond projects in FY05 and FY06 if the Park and Planning bond SAG remains what it was for FY03 and FY04 and the ALARF PDF is not changed.* At the same time, if the Department requested an increase in the SAG during the County Council's public hearings in September, it would need to carefully assess the impact of the added debt service on projects competing for operating budget funds, including local facility planning projects funded with current revenues.

4. Readiness Criteria. OMB has developed "Readiness Criteria" to assess the risk involved in a specific capital investment proposal (Attachment I). New proposed projects and currently approved projects having a significant change in scope are subjected to these criteria. Only projects that satisfy the readiness criteria may compete for limited resources in the CIP.

The Department's CIP staff attempts to adhere to these criteria in developing the proposed CIP. Inadequately justified or programmed projects, no matter how needed or popular, may not meet the "Readiness Criteria." Enthusiasm or momentum to include

these projects in the CIP even when they do not meet the “Readiness Criteria” invariably leads to implementation delays, supplementals or amendments in order to complete the project, or unanticipated impacts on the operating budget in order to absorb cost overruns.

5. Operating Budget Impact (OBI). The Operating Budget has not kept pace with the need to take care of existing park properties and facilities and add new ones. The Department continues to look for ways to reduce the costs of operating park facilities. At the same time, it may be prudent to sharply curtail the addition of new facilities that generate OBI so that we can direct limited resources to maintaining our existing assets.

In FY04, the Department projected the operating budget impact (OBI) for new projects and/or new parkland at \$804,400. The maximum allocation resource ceiling (MARC) for the FY04 Proposed Budget only allowed \$581,800, including 3 new positions and workyears. (See Attachment J.) This left an unmet OBI of \$222,600. The final FY04 Adopted Budget includes the 3 new positions, however, the funding for the OBI workyears was lapsed in its entirety.

In FY03, the Department projected the OBI at \$346,465, including 4 new positions and 4.75 workyears. The final Adopted FY03 Budget required the Department to lapse \$835,000, funding for 19 workyears in the Park Fund. The new positions were retained, however, the funding for the positions was eliminated.

6. Facility Planning. The County Council requires that departments and agencies complete facility planning cost estimates for major projects prior to submission of requests for design and construction. Planning Board approved facility plans represent a complete Program of Requirements and one-third of design. Attachment G depicts the facility plans that have been completed to date and that staff expect to complete in anticipation of being programmed in the FY05-10 CIP.

The Facility Planning: Local and Non-Local PDFs identify projects that require facility planning, although in several instances, facility planning has proceeded through other PDFs, e.g. the Montgomery Regional Office PDF, Trails: Natural Surface PDF, Minor New Construction PDF, Rickman Horse Farm Park PDF, and Woodstock PDF. Annual expenditure authorizations are \$160,000 for Facility Planning: Local and \$200,000 for Facility Planning: Non-Local. A facility plan for a local park renovation can range from \$68,000 for East Norbeck Local Park to \$160,000 for Germantown Town Center Park. The Veirs Mill Hiker-Biker Pedestrian Overpass facility plan budget is \$333,000. Facility plans for buildings can range from \$200,000 to in excess of \$1 million. Clearly, given the size, age, and diversity of our Parks facilities, the facility planning budget is small. In addition, facility planning budgets – funded with current revenue -- compete with funds that are allocated to the County and Commission’s operating budgets. Delays in implementing programmed facility planning projects, as apparent from the ratio analysis (Attachment E), may also inhibit the Department’s ability to obtain additional funds as part of the routine biennial CIP submission process.

In the past several years, the Department has needed supplemental appropriations to complete design or construction on numerous projects for which facility planning cost estimates proved inadequate, e.g. Ridge Road Recreational Park, Rosemary Hills Local Park, Black Hill Maintenance Facility, and Montgomery Village Local Park. The County Council strongly urged the Department to improve its cost estimating capability. In this context, it is crucial that the Department distinguish between cost estimates based on concept plans and cost estimates based on actual design, inclusive of appropriate topography, Natural Resource Inventory and Forest Stand Delineation (NRIFSD), stormwater management concept plans, well and septic testing, utilities' and telecommunications evaluations, easement requirements, permitting requirements, construction management costs, staff chargebacks, and contingencies. Cost estimates based on concept plans do not constitute true facility planning cost estimates; with few exceptions, development planned projects should be funded for completion of facility planning, prior to preparation of requests for design and construction funds.

Significant renovation projects require facility planning in order to determine the Program of Requirements, analyze alternatives, etc. In prior CIPs, the Department attempted to balance facility planning for new and renovation projects. Alternatively, emphasizing facility planning for renovation projects may stabilize operating budgets over the long-term by reducing or maintaining labor and maintenance costs.

7. Leveraging Opportunities. Opportunities also arise through grants, the regulatory process, or actions of other agencies to partner to make park improvements. For example, M-NCPPC staff is coordinating with Montgomery County Public Schools (MCPS) to make requested park improvements to complement the school addition/renovation and park improvements MCPS will complete at Broadacres School in FY06 and FY07. At the same time, we are anticipating a \$561,000 reimbursement from MCPS for park improvements we made on at the Brookview school site because MCPS is reclaiming the site for new school construction. Staff is considering how the reimbursement could be used to fund Broadacres design in FY07 and construct improvements there in FY08. Staff is working with the community to develop a Program of Requirements and complete a facility plan by January 2004 (FY04).

Use of the MCPS reimbursement is complicated by the fact that our expenditure at the Brookview school site was funded by \$137,000 in Program Open Space (POS) funds, as well as \$424,000 in Park and Planning bonds. The State requires that the \$137,000 reimbursement be used to restore the inventory for the facilities they paid for that are being removed, as contrasted to replacing existing facilities. These details must be resolved as the Program of Requirements for the Broadacres site is developed.

The Washington Suburban Sanitary Commission (WSSC) is proposing to contribute \$450,000 for improvements at Winding Creek Local Park as mitigation for a WSSC capital project that causes the loss of existing park improvements.

The Department may need to budget staff time and Park and Planning bonds to implement each of these leveraging opportunities. Outside funds may not be sufficient

since the Programs of Requirements are not restricted to the amount of the outside funds. This unanticipated demand for Park and Planning bonds, i.e. not previously programmed for facility planning, could pose a challenge given the Park and Planning bond SAG limitations. Commitments to opportunities outside the six-year CIP process draw against the same limited Park and Planning bond SAG that is available for projects that have been in the approved CIP program for facility planning in anticipation of design and construction dollars in the next CIP, e.g. Greenbriar Local Park or East Norbeck Local Park Expansion. Developer contributions toward the Greenbriar Local Park are \$300,000 and toward the East Norbeck Local Park Expansion are \$250,000. The Greenbriar Local Park was first programmed for facility planning in the FY96-01 CIP and the East Norbeck Local Park Expansion was first programmed in the FY99-04 CIP. Both of these projects are now funded for facility planning in anticipation of competing for design and construction funding early in the FY05-10 CIP.

How can we balance these leveraging opportunities and programmed projects in terms of OBI, PROS Needs, SAG, the deferral of other planned projects, etc.? How can we more creatively use the Cost Sharing PDFs to assist with these opportunities?

Planning Board's Guidance

In July, an ad hoc "New Projects Committee" will evaluate, prioritize, and program "new projects" competing for funding in the CIP. Committee members are Charles Loehr, Director; Donald Cochran, Deputy Director; Lester Straw, Superintendent of Parks; Jeff Zyontz, Chief of Countywide Planning; Michael Riley, Acting Chief of PDD, and Bette McKown, CIP Coordinator, PDD. Your guidance on the shaping factors, as well as the vision, mission, needs, and demands, can be very helpful as we make these difficult choices.

- a. Which of these shaping factors are most important to you? Least important?
- b. Which types of projects or PDFs are central to the Department's core mission? Vision for the future?
- c. To what degree should the Department consider the OBI when programming new projects for design and construction? Should the Department program projects for facility planning, design, and construction that will increase the OBI for the next three years, six years?
- d. Should the Department favor renovation projects over new construction projects in an effort to "maintain what we have" and minimize OBI?
- e. Should the Department favor revitalization areas over newly developing areas when considering new projects?

- f. Should the Department favor projects that leverage outside funds over on-going PLAR projects that may compete for the same funds? New projects that do not leverage outside funds?
- g. What other criteria should we consider?

Planning Board's CIP Work Session Schedule

Planning Board work sessions are scheduled as follows:

- September 25 (2.5 hours)
- October 2 (2.5 hours)
- October 9 (2.5 hours)
- October 23 (Reserve for SAG adjustments, etc. 1 hour.)
- October 30 (30 min. for Adoption.)
- November 1: Submit to County Council and County Executive (mandated)

The October schedule can be adjusted if the Planning Board plans to attend the National Recreation and Parks Administration (NRPA) Conference (October 20-26). Changes made after October 23 may not allow us to meet the November 1 deadline.

At these work sessions, staff proposes to

1. Summarize Category 2 (Attachment D) projects as a group, i.e. PDFs for which there is no scope change, cost change, or increase in the level-of-effort; this includes close-out and pending close-out PDFs, PDFs for which construction is nearly complete, and some level-of-effort PDFs.
2. Present staff reports (oral and/or written) for Category 1 (Attachment D) and Acquisition projects, i.e. stand-alone and level-of-effort PDFs for which increases are requested, as well as for Facility Planning, Trails, and new PDFs.
3. Evaluate the proposed program in terms of PROS Needs.
4. Adjust the program for SAG.
5. Report the OBI and its relationship to the FY05 Operating Budget.
6. Seek Planning Board approval to transmit to the Council and County Executive.

We hope that this memorandum gives you a preview of the work that lies ahead of us.

We look forward to your guidance as we begin.

Attachments
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Summary of Speakers and Written Testimony
 Joint Public Forum for the FY05-10 CIP

Montgomery County Planning Board
 Countywide Recreation Advisory Board

Thursday, April 24, 2003
 7:30 p.m. - MRO

Speaker/Writer	Comments	Staff Response
1. Jim Erickson, Representing Countywide Recreation Advisory Board	<p>RAB requests prudent "maintenance of effort" for projects in approved CIP. Do not delay opening proposed new community rec. center in Damascus, N. Bethesda, White Oak, N. Potomac, and Mid-County Center. MCRD's long term Recreation Facility Development Plan should guide growth. Damascus/Clarksburg indoor and outdoor pools, west county indoor pool, and west county community rec. center are in that plan and should be targeted in CIP.</p> <p>Ballfield Initiatives PDF should meet needs of sports teams.</p> <p>Plan and build trail systems for commuting and recreation purposes.</p> <p>Replace old play equipment and keep playgrounds well-maintained.</p>	<p>Referred to Montgomery County Recreation Department (MCRD)</p> <p>Request referred to Ballfield Work Group staff and PROS staff.</p> <p>CIP is implementing the Countywide Plan of Trails, adopted in 1998.</p> <p>PLAR: Playground program is being accelerated to remove backlog.</p>
2. Donna Bartko, Representing BCC-Western Recreation Advisory Board	<p>Highest priorities: construct N. Bethesda Community Center; renovate aging playgrounds; renovate and expand of Scotland Community Center (SCC). SCC needs maintenance, upgrade, and repair, too small to meet community needs. Seek outside grants and funds.</p>	<p>Referred to MCRD</p> <p>10 playgrounds in Western Area Recreation Advisory Board are programmed in FY04 and FY05.</p>
3. Joel M. Cockrell, Chair, Upcounty Region Recreation Advisory Board	<p>Top priorities: facilities already under construction-- Ridge Road Rec. Park and Damascus Community Center.; funds for a skate park at community center site and adequate funding to ensure the center will be fully operational when it opens.</p> <p>All hard surface trail connectors should stay on course as these provide inexpensive recreational opportunities.</p> <p>Longer -term projects include N. Potomac Community Center.</p> <p>S. Germantown Rec. Park (SGRP) Aquatic Center and tennis and racquetball facility at S. Germantown Recreational Park are also critical facilities.</p>	<p>Referred to MCRD</p> <p>Staff is preparing a report to Planning Board to recommend priority connectors for funding in CIP.</p> <p>Aquatic Center is programmed. Tennis/racquetball center developer is seeking financing.</p>

Speaker/Writer	Comments	Staff Response
	<p>Expand and improve Black Hill Visitor's Center as detailed in park's master plan.</p> <p>Continue plans for construction at Germantown Town Center, Greenbrier, Kingsview, Darnestown Square, Seneca Crossing, and several new parks in the Clarksburg area.</p> <p>Construct next phase of athletic fields at Ovid Hazen Wells, therapeutic riding center at Rickman Farm Horse Park, and swimming pools in Clarksburg and Damascus.</p> <p>All new elementary schools should include gyms.</p>	<p>Approved CIP includes facility planning funds to expand Black Hill Visitor's Center auditorium and storage in FY05. Under review.</p> <p>Local parks are programmed for facility planning in the approved CIP.</p> <p>OHWells construction programmed for FY05 in approved CIP.</p> <p>Therapeutic riding center design begins in August. Construction spring 2004 (FY04).</p>
4.	<p>Supports projects already scheduled: Cherry Avenue, Ellsworth Urban Park, Flower Valley, Indian Spring, Sligo Mill, Sligo Creek Parkway, Meadowbrook, Takoma Urban Park, Woodside Urban Park and Upper Long Branch. The Takoma-Piney Branch facility plan may require more attention as the area continues to grow. Fenton Gateway Local Park is important to Silver Spring's redevelopment plan.</p>	<p>FY04 playground renovations: Upper Long Branch, Ellsworth and Takoma Urban.</p> <p>Takoma-Piney Branch facility plan programmed to begin in FY04.</p> <p>Fenton Gateway LP acquisition needed.</p>
5.	Absent	
6.	Absent	
7.	<p>Approve construction funding to build Concord Local Park.</p>	<p>Construction is programmed to begin in FY05.</p>
8.	<p>Open White Oak Community Center (WOCC) in 2008, but site is wrong. Martin Luther King, Jr. Rec. Park site not easily accessible to high-density housing in central White Oak; should be walking distance of large population and accessible by public transportation to rest.</p>	<p>Referred to MCDR</p>
9.	<p>Supports funding for two long-awaited bike trails: Matthew Henson Trail and Muddy Branch trail. Important components of Countywide Trails Plan. CIP should fund facility planning for Muddy Branch Trail and a bridge crossing just south of Rt. 28.</p>	<p>FY04: Matthew Henson Tr. in DPWT's CIP</p> <p>Muddy Branch natural surface interim trail begins FY05, incl. Rte. 28 crossing. Muddy Branch SVP Trail Plan, supports hard surface trail in upper portion of park, but not priority in Countywide Plan of Trails. Consider in future CIPs.</p>

	Speaker/Writer	Comments	Staff Response
10	Sharon Hemstreet, Individual	WOCC is desperately needed; should address needs of diverse community: influx of new families, 7,000 FDA employees, apartments housing many children with few after-school care options, programs for senior citizens.	Referred to MCDR
11	Max Bronstein, Mid-County Neigh. Initiative's Comm. Mobilization Sub-Committee	Mid-County Recreation Center essential to crime reduction in "hotspot" area. Facility plan FY04 so construction can begin in FY05-10 CIP.	Referred to MCDR
12	Louis Nunez, Chair, Commission on Aging	Add 9,000 net sq. ft. to each planned community rec. center in Mid-County N. Bethesda, N. Potomac and White Oak, esp. for seniors. More effective than one single senior center because it's accessible.	Referred to MCDR
13	Judy Koenick, Individual:	Maintain existing parks before building new parks. Replace Meadowbrook Local Park ballfield fence. Road in poor condition, high grass in playground area, stable pollution.	Under consideration. Will consider programming fence replacement in PLAR: Athletic Field Rehab. Maintenance problems referred to park manager.
14	Austin Steo, Mid-Atlantic Off-Road Enthusiasts (MORE):	The natural surface trail proposed in Fairland Recreational Park should move forward in the CIP. Need connector trail between Schaeffer Farm and Black Hill and ultimately Little Bennett Regional Park. Fill Trails Volunteer Coordinator position to expedite construction of natural surface trails.	Will review in light of existing priorities and funds. Staff preparing list of priorities for connector trails. Trails Vol. Coord. position has been filled.
15	Anne Ambler, Sierra Club:	Supports conserving natural resources through Legacy Open Space . Existing active recreational facilities should be maintained. Place kiosks with interpretive materials at sites so people will understand and appreciate what treasurers have been preserved. Protect areas before they are lost.	Staff will request funding at approved funding levels through FY10. Considering funding kiosks at Legacy sites in this CIP. Interpretive materials will continue to be developed and funded outside the CIP.
16	Linda Cole, Individual	Renovate Concord Local Park . Basketball court and soccer field are in terrible shape. Play equipment must meet ADA requirements.	Construction to begin in FY05. New basketball court and soccer field; ADA compliant

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Speaker/Writer	Comments	Staff Response
17 David Magill, Individual	MORE (Mid-Atlantic Off-Road Enthusiasts) volunteers design, construct and maintain natural surface trails at no cost to County. County must work with bike organizations so trails meet their needs. Urges (1) Hire Trails Volunteer Coordinator, (2) set goal to meet needs of unpaved trails users, and (3) budget money for bridges, connectors and new trails for mountain bike enthusiasts.	Trails Vol. Coord. position has been filled. Staff will look for appropriate opportunities for off-road enthusiasts. Programming is needed before projects can be added to the CIP.
18 Charles R. Bea, Jr., Strathmore-Bel Pre Civic Association	Opposes paving Matthew Henson Trail , but supports construction of Mid-County Rec. Center. Center will serve more residents than trail and is a greatly needed.	Matthew Henson Tr. programmed in DPWT's CIP beginning FY04. Referred to MCRD.
19 Cary Lamari, President, Norbeck Citizens Association	Develop East Norbeck Local Park -- construct soccer field, walking paths, parking lot and entrance improvement. Pave natural surface path around the wildflower meadow because of ticks. Greater Olney Civic Association supports this improvement.	East Norbeck LP facility plan will be presented to Board on June 26. Will consider for design and construction in FY05-10 CIP.
20 Techla Meyer, Olney Skatepark Advocacy Comm	Pleased County Executive (E) informally supports building a skatepark. Temporarily busing kids to Gaithersburg's skatepark did not work because kids want to skate with their friends. Skateboarders are using parking lots; skateboard program needs to be in place this summer.	Referred to MCRD. Awaiting response from CE regarding who would maintain skate park built by M-NCPPC.
The following is summarized written testimony received by the Montgomery County Planning Board following the Public Forum:		
1. John Fauerby and Lynne Rosenbusch	Fund hard surface hiker/biker trail projects: Clarksburg Greenway – acquire privately held properties/ROWs so trail will run continuously, connecting several communities; Little Bennett Park trail: (1) hard surface hiker/biker trail on n. side of park; and (2) bridge across stream and wetlands on Tobacco Barn trail; new trail at Black Hill Reg. Park, western side of Little Seneca Lake, and replacement of existing trail on eastern side of lake; Muddy Branch Trail; Matthew Henson Trail; and Capital Crescent Trail connectors. Also supports an aquatics facility at Ovid Hazen Wells Rec. Park, along with ballfields and other planned facilities.	Staff will present the Clarksburg facility plan to the Planning Board in the context of development review proposals. CIP favors trails in Countywide Plan of Trails. Little Bennett Reg. Park trails are not priorities in Countywide Plan of Trails and are unlikely to be programmed in this CIP. Completed facility planning for new trail and renovated trail in Black Hill Regional Park. Under review for inclusion in CIP.

Speaker/Writer	Comments	Staff Response
		<p>Muddy Branch natural surface interim trail begins FY05. Muddy Branch SVP Trail Plan, envisions a hard surface trail in upper portion of park, but not priority in Countywide Plan of Trails. Will consider in future CIPs.</p> <p>Matthew Henson Tr. and Capital Crescent Tr. connectors are programmed in DPWT's CIP.</p> <p>Referred to MCRD</p>
2.	<p>Stephen J. Smet, President, Greater Olney Civic Association</p> <p>Include developer-funded playing field in the expanded and redesigned E. Norbeck Local Park.</p>	<p>Included in facility plan to be presented to Planning Board June 26.</p>
3.	<p>Ed DeSaussur, Individual</p> <p>Fund planning for entire Muddy Branch hard surface trail.</p>	<p>Muddy Branch natural surface interim trail begins FY05, incl. Rte. 28 crossing. Muddy Branch SVP Trail Plan, envisions a hard surface trail in upper portion of park, but not priority in Countywide Plan of Trails. Will consider in future CIPs.</p>
4.	<p>Peter B. Esker, Chair, Silver Spring Citizens Advisory Board</p> <p>Revitalize Broadacres Local Park; install new play equipment.. High-density, low income neighborhood needs recreational facilities.</p>	<p>New play equipment will be installed this summer. Facility plan remaining improvements by Jan. 2004. Some of design and construction funding may be available from MCPS reimbursement.</p>
5.	<p>Robert Inerfeld, City of Takoma Park, Maryland</p> <p>Top priority : accelerate construction of connector trails from Cherry Ave. and Colby Avenue to Sligo Creek Park currently scheduled FY07.</p> <p>Make playground and retaining wall improvements at Takoma Urban Park.</p>	<p>In fall, staff proposes priorities for hard surface trail connectors to Pl. Bd. Cherry Ave. connector under review.</p> <p>FY04: will replace Takoma U Park playground</p> <p>Reviewing retaining wall request.</p>
6.	<p>Sidney A. Katz, Mayor, City of Gaithersburg</p> <p>Develop Muddy Branch Trail to connect with the City of Gaithersburg's extensive multi-use trail system.</p>	<p>Hard surface trail in Muddy Branch SV is not priority in Countywide Trails Plan. CIP funding exists for design and construction of northern portion of natural surface trail that would connect with City's portion north of Rte. 28.</p>

Speaker/Writer	Comments	Staff Response
7. David West, Bayard Catron, Phil and Vivian Evans, Pam and Lex Miller, Richard Lindstrom, David Berning, Anne T. Somerset, Steven Rolston, Barry Klein, Jack Cochrane, Jonathan E. Hardis	E-mail messages to support construction of Muddy Branch Hard Surface Trail .	Muddy Branch natural surface interim trail begins FY05. Muddy Branch SVP Trail Plan, envisions a hard surface trail in upper portion of park, but not priority in Countywide Plan of Trails. Will consider in future CIPs.
8. Suzanne Ludlow and Vincent Taylor	Renovate Flower Avenue Local Park: play equipment is worn and broken, most of landscaping removed last year. Key to improving Flower Avenue commercial area.	Playground renovation scheduled in FY05. Maintenance issues referred to park manager.
9. Susanne M. Lee, President, West Montgomery County Citizens Association	Supports Legacy Open Space program and educational programs, including kiosks and interpretive materials as an important investment in Montgomery County's future.	Staff will request funds at approved levels through FY10. Staff is considering funding for kiosks at Legacy sites in this CIP. Will continue to develop Interpretive materials outside CIP.
10 Austin Steo, Maryland Advocacy Director, MORE	Build natural surface Holly Trail at Fairland Rec. Park earlier than scheduled (2008). Trail is designed; volunteers could build it in one year. Need natural surface connector trail between Black Hills and Hoyles Mill MORE will seek outside funding to help accelerate this connector system. Construct new and upgrade existing trails at Blockhouse Point and Little Bennett Regional Park. Fill trail volunteer coordinator position.	Will evaluate trails as funds become available. Trails Vol. Coord. position has been filled.

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Attachments

New Project Requests Submitted for FY05 - 10 CIP

As of June 26, 2003

PDF Name	PDF #	Park/Facility Name	Project Description	Est. Cost	Begin FY	OBI
Ballfield Initiatives	008720	Damascus Rec. Park	Replace ballfield fencing on fields 1-4	\$150,000	08	n
Brookside Gardens	848704	Brookside Gardens	Remove and replace brick path in rose garden	\$50,000	09	n
Brookside Gardens	848704	Brookside Gardens	Renovate Gude Garden hardscape and landscape	\$1,924,486	07	y
Brookside Gardens	808704	Brookside Gardens	Install irrigation to all gardens and grounds, Phase I	\$441,000	08	y
Brookside Gardens	808704	Brookside Gardens	Upgrade water service to facilities and grounds, Phase I	\$467,500	07	n
Brookside Gardens	808704	Brookside Gardens	Renovate streambank at garden entrance, 1500 Glenallan Ave.	\$69,000	07	n
Cost Sharing LP	977748	Broadacres LP	Total renovation of park to include hiker-biker loop multi-use court, soccerfield, nature trail.	\$900,000	06	n
Cost Sharing LP	977748	Clarksburg Town Center LP	Construct amphitheater.	\$100,000	07	y
Cost Sharing LP	977748	Cross Creek LP	Pave gravel entrance road & parking lot.	\$25,000	05	n
Cost Sharing LP	977748	Winding Creek LP	Rebuild playground, soccerfield, basketball court, benches, trails, parking lot. Cost share w/WSSC	\$150,000	05	n
Cost Sharing NL	761682	Clarksbug Greenway Trails	Design & construct trail (fp is complete). Developer	\$185,000	05	n
Energy Cons. LP	998710	Saddlebrook HQ	Install energy efficient interior lighting	\$75,000	09	y
Energy Conservation NL	998711	MLK Rec. Park	Replace all existing football field lights	\$90,000	10	n
Energy Conservation NL	998711	MLK Rec. Park	Replace all street & parking lot lights	\$0	08	n
Enterprise Facilities Improvement		Wheaton Reg Park	Install fire suppression system at carousel	\$60,000	08	n
Enterprise Facilities Improv	998773	Needwood Golf Course	Pave new cart paths	\$400,000	08	n
Enterprise Facilities Improv	998773	Little Bennett Campground	Construct 3 camping cabins	\$27,000	08	y
Enterprise Facility Improv.	998773	Little Bennett Contact Station	Install emergency generator	\$30,000	08	n
Facility Planning LP	957775	Colesville LP	Conduct feasibility study for sewer connection.	\$15,000	07	n
Facility Planning LP	957775	Garrett Park Estates LP	Conduct feasibility study for sewer connection.	\$15,000	07	n
Facility Planning LP	957775	Broadacres LP	Facility plan total renovation of park in coordination with school renovation.		05	n
Facility Planning LP	957775	Harmony Hills LP	Facility Plan new park in Aspen Hill area.	\$60,000	09	n
Facility Planning LP	957775	Seneca Springs LP	park graded by developer. FP & prelim. Engineering complete. Consider doing in-house.	\$50,000	07	n
Facility Planning LP	957775	Kemp Mill LP	Facility plan renovation of park (construct in FY10.)			n
Facility Planning LP	957775	Valleymill LP	Facility plan park renovation.			
Facility Planning NL	958776	Center	Conduct feasibility study for sewer connection.	\$15,000	08	n
Facility Planning NL	958776	Black Hill Reg. Park	Facility plan 1.3 mile hard surface trail W. Old Baltimore road to Black Hill Road		08	n
Facility Planning NL	958776	Black Hill Reg. Park	Design new boat rental facility to replace temporary shed now in use		07	n
Facility Planning NL	958776	Black Hill Reg. Park	Design 2 picnic shelters, bathroom, volleyball court & small playground in Picnic Lane area		08	n
Facility Planning NL	958776	Black Hill Reg. Park	Plan for an additional boatramp, parking lot and accessible fishing pier in BHRP		08	y
Facility Planning NL	958776	Model Airpark	Construct bathroom		10	y
Facility Planning NL	958776	Rock Creek Reg. Park	Facility plan Avery Road entrance & picnic area 2		09	n
Facility Planning NL	958776	Brookside Gardens	Facility plan for upgrading support facilities	\$400,000	07	n
Facility Planning NL	958776	McCrillis Gardens	Facility plan and utility survey.	\$150,000	07	n
Facility Planning NL	958776	Ovid Hazen Wells Rec Park	Facility plan and utility survey.	\$210,000	07	n
Facility Planning NL	958776	Cabin John Reg Park	Plan, design & install replacement of 6,000 linear ft. water line in CJRP campgrounds		08	n
Facility Planning NL	958776	Cabin John Reg Park	Design new multi-functional miniature train station to replace existing building.		10	n
Facility Planning NL	958776	Cabin John Reg Park	Design & build new restroom facility to replace existing building in Adventure play area.		08	n
Facility Planning NL	958776	Wheaton Reg Park	Facility Plan new irrigation system for 2 baseball and 4 softball fields.		07	n
Facility Planning: NL	958776	AHFP	Relocate maintenance facility.	\$78,500	08	n
Facility Planning: NL	958776	Wheaton Reg Park	Install irrigation system in 2 baseball fields and 4 softball fields	\$300,000	08	y
Minor New Const LP	998799	Aberdeen LP	Construct picnic shelter new play lot	\$30,000	08	n
Minor New Const. NL	998763	Meadowside Nature Center	Renovate "Legacy of the Land" exhibit	\$93,000	09	n
Minor New Const. NL	998763	Cabin John Reg Park	Design and construct 5 covered storage bins in athletic area.		08	n
Minor New Const. NLP	998763	Black Hill RP	Install emergency generator	\$50,000	08	n
Minor New Const. NLP	998763	Cabin John Maint. Fac.	Install emergency generator	\$50,000	08	n
PLAR LP	998702	Various sites	Landscaping of local parks	\$61,000	08	n
PLAR LP Minor Renov	998702	Calverton Galway LP	Remodel restroom & shelter	\$60,000	10	n
PLAR LP Minor Renov	998702	Damascus Reg. Park	Remodel ballfield area restrooms & shelter	\$60,000	10	n
PLAR LP Minor Renov	998702	Damascus Reg. Park	Remodel play area restrooms & shelter	\$60,000	10	n
PLAR LP Minor Renov	998702	E. Norbeck LP	Remodel restroom and shelter	\$60,000	08	n
PLAR LP Minor Renov	998702	Georgian Forest LP	Remodel restroom and shelter	\$60,000	08	n
PLAR LP Minor Renov	998702	Germantown Square UP	Replace wooden gazebo & associated concrete	\$35,000	08	n
PLAR LP Minor Renov	998702	Olney Mill NP	Remodel restroom and shelter	\$60,000	09	n
PLAR LP Minor Renov	998702	Parklawn Group Camping Area	Remodel restroom & shelter	\$60,000	09	n
PLAR LP Minor Renov	998702	Stratton LP	Remodel restroom & shelter	\$60,000	10	n

PDF Name	PDF #	Park/Facility Name	Project Description	Est. Cost	FY	OBI
PLAR LP Minor Renov	998702	Takoma-Piney Branch LP	Remodel restroom and shelter	\$60,000	08	n
PLAR LP Minor Renov	998702	Layhill LP	Replace service bridge.	\$25,000	08	n
PLAR LP Minor Renov	998702	Olney Mill NP	Resurface hiking trail and basketball courts	\$350,000	08	n
PLAR LP Minor Renov	998702	Various sites	Landscaping of local parks	\$59,000	07	n
PLAR LP Play Equipment	998703	Cherrywood LP	Replace play equipment and renovate grounds. Renovate tot lot 1 play equipment and grounds.	\$35,000	08	n
PLAR LP Play Equipment	998703	Greenwood LP	Improve drainage.	\$35,000	07	n
PLAR LP T/MUC	998704	Olney Mill NP	Renovate 2 tennis courts and fencing.	\$60,000	08	n
PLAR LP T/MUC	998704	Olney Square NP	Renovate 2 tennis courts and fencing.	\$60,000	08	n
PLAR LP T/MUC	998704	Kemp Mill LP	Renovate tennis court.	\$160,000	08	n
PLAR LP T/MUC	998704	Stoneybrook LP	Resurface 2 tennis courts. Replace fence	\$60,000	09	n
PLAR NL Athletic Fields	998706	Cabin John Reg Park	Replace fencing and backstops at fields 3 & 4.		08	n
PLAR NL Athletic Fields	998706	Cabin John Reg Park	Replace outfield fencing at fields 5 & 6.		08	n
PLAR NL Athletic Fields	998706	Wheaton Reg Park	Replace fencing on ballfields 1- 6, & 6 scoreboards.	\$268,000	08	n
PLAR NL Minor Renov	998708	AHFP	Repair, scrape, paint exterior of activity center.	\$33,000	08	n
PLAR NL Minor Renov	998708	Little Bennett Maint Fac & Campground	Upgrade electrical service. Install backup generator	\$75,000	09	n
PLAR NL Minor Renov	998708	Meadowbrook Maint Fac	Repair, scrape, paint complex exterior	\$34,000	09	n
PLAR NL Minor Renov	998708	Olney Manor Rec Park	Replace timber retaining wall at tennis court D bank	\$35,000	07	n
PLAR NL Minor Renov	998708	Olney Manor Rec Park	Replace, upgrade lighting in parking lots.	\$90,000	07	n
PLAR NL Minor Renov	998708	Olney Manor Rec Park	Replace lighting & meters at tennis courts A, B, D & E banks	\$80,000	07	n
PLAR NL Minor Renov	998708	Olney Manor Rec Park	Replace lighting at handball, volleyball and basketball courts.	\$30,000	07	n
PLAR NL Minor Renov	998708	Various sites	Landscaping of non-local parks	\$59,000	07	n
PLAR NL Play Equipment	998709	Olney Manor Rec Park	Renovate tot lot 2 play equipment and grounds	\$25,000	07	n
PLAR NL Play Equipment	998709	Olney Manor Rec Park	Renovate tot lot 1 play equipment and grounds.	\$35,000	07	n
PLAR NL T/MUC	998715	Cabin John Reg Park	Renovate tennis court batteries A & B		08	n
PLAR NL T/MUC	998715	Wheaton Reg Park	Recoat 6 tennis courts	\$150,000	10	n
PLAR: NL Minor Renovation	998708	Meadowside Nature Center	Renovate kitchen area & restroom	\$50,000	10	n
Resurfacing PL&P LP	998714	4 local parks	Bauer Dr, Garrett Park Est. , Hillandale, Nolte	\$26,000	08	n
Resurfacing PL&P LP	998714	Ken-Gar Palisades LP	Repair and overlay parking lots and driveway	\$25,000	10	n
Resurfacing Park Roads & Bridges	868700	Beach Drive	Resurface 1.2 miles from Rockville Pike to Knowles Avenue	\$607,999	08	n
Resurfacing Park Roads & Bridges	868700	Beach Drive	Resurface 1 mile from Cedar Lane to Rockville Pike	\$506,666	08	n
Resurfacing Park Roads & Bridges	868700	Meadowbrook Maint. Facility	Rehab. 2 miles of Elmhirst Pkwy.	\$101,333	08	n
Resurfacing Park Roads & Bridges	868700	Meadowbrook Maint. Facility	Resurface.8 mile of entrance road from E-W Hwy.	\$405,332	08	n
Resurfacing Park Roads & Bridges	868700	Sligo Creek Pkwy	Resurface 1 mile of pkwy. between Colesville and Forest Glen	\$506,666	08	n
Resurfacing Park Roads & Bridges	868700	Sligo Creek Pkwy	Resurface 1 mile between NH Ave and Maple Ave.	\$506,666	08	n
Resurfacing Park Roads & Bridges	868700	Sligo Creek Pkwy	Resurface 1.4 mile between Forest Glen Rd & University Blvd.	\$709,332	08	n
Resurfacing Park Roads & Bridges	868700	Sligo Creek Pkwy	Resurface 1.2 mile between Piney Br. and Colesville Rd.	\$607,999	08	n
Resurfacing Park Roads & Bridges	868700	Sligo Creek Pkwy	Resurface .8 mile between Maple Ave and Piney Branch Road	\$405,332	08	n
Resurfacing Park Roads & Bridges	868700	Wheaton Reg Park	Resurface Henderson service road	\$30,000	09	n
Resurfacing Parking Lots & Paths	998714	Longwood Comm. Center	Resurface entrance road, curbs, gutter.	\$48,000	08	n
Resurfacing PL&P LP	998714	Colesville LP	Repair and overlay parking lots and driveway	\$25,000	08	n
Resurfacing PL&P LP	998714	Quince Orchard Valley NP	Repair and overlay parking lots & driveway	\$25,000	10	n
Resurfacing PL&P LP	998714	Randolph Hills LP	Repair and overlay parking lots & driveway	\$25,000	10	n
Resurfacing PL&P LP	998714	Wheaton Claridge LP	Repair and overaly parking lots and driveway	\$30,000	10	n
Resurfacing PL&P LP	998714	Countryside NP	Repave trail and bridge	\$35,000	08	n
Resurfacing PL&P NL	998764	Damascus Rec. Park	Repair and overlay parking lots & driveway	\$250,000	10	n
Resurfacing PL&P NL	998764	Little Bennett Maint Fac &	Repair and overlay parking lots, driveway &	\$250,000	09	n
Resurfacing PL&P NL	998764	Maydale Cons. Park	Repair and overlay parking lots & driveway	\$125,000	09	n
Resurfacing PL&P NL	998764	Wheaton Reg Park	Repair and overlay parking lots and driveway at ballfield area	\$250,000	08	n
Resurfacing PL&P NL	998764	Maydale Nature Center	Resurface roadway and parking lot	\$85,000	07	n
Resurfacing PL&P NL	998764	Model Airpark	Pave roadway & parking lot		10	n
Resurfacing PL&P NL	998764	Rock Creek Reg. Park	Renovate parking lot adjacent to spillway	\$53,000	10	n
Resurfacing PL&P NL	998764	MLK Rec. Park	Overlay/resurface park loop road and parking lots.	\$50,000	08	n
Resurfacing PL&P NL	998764	Wheaton Reg Park	Pave paths in Shorefield area	\$100,000	08	n
Resurfacing PL&P NL	998764	Wheaton Reg Park	Pave service road from Inline Skating Rink to Shorefield Road. 685' x 12'	\$150,000	09	n
Roof Replacement LP	827738	Wheaton Community Center	Replace & install entire roof	\$230,000	09	n
Roof Replacement NL	838882	Wheaton In-Line Skating Rink	Repair & paint existing steel roof	\$40,000	08	n
Roof Replacement NL	838882	Woodlawn Spec. Park	Replace roof	\$60,000	10	n
Roof Replacement NLP	838882	Mildred Pumphrey Comm.	Replace roof	\$75,000	10	n
Stream Protection SVP	818571	Rock Creek Reg. Park	Dredge Lake Needwood	\$350,000	08	n
Stream Protection SVP	818571	Hoyle Mill Cons. Park	Stabilize banks for 100' above & below ford.	\$100,000	08	n
Stream Protection SVP	818571	Various sites	Reforestation of parkland countywide	\$25,000	07	y
SWM Structural Rehab.	948718	Hunters Woods LP	Modify SWM facility.	\$30,000	08	n

PDF Name	PDF #	Park/Facility Name	Project Description	Est. Cost	FY	OBI
Trails: HS Renov.	888754	Black Hill Reg. Park	Renovate 2 miles of trail and bridge along east side of Little Seneca Lake		08	n
Trails: HS Renov.	888754	Sligo Creek SVP	Resurface H-B trail from University to Channing (1 mile)	\$250,000	10	n
Trails: HSD&C	768673	Black Hill Reg. Park	Construct 1 mile trail from Spinning Wheel Drive to lot #6		08	y
Trails: HSD&C	768673	Cabin John Reg Park	Install pedestrian foot bridge to provide access to trail from adjacent neighborhood west of CJ Creek.		09	y
Trails: Natural Surface D&C	858710	Hoyles Mill Cons. Park	Construct 2 bridges on Hoyles Mill Rd. over Little Seneca Creek to elevate hiker-biker traffic	\$150,000	09	n
Trails: Natural Surface D&C	858710	Muddy Branch SVP	Design and construct bridge.	\$225,000	05	n
Trails: Natural Surface D&C	858710	Various sites	Construct and install kiosks, trail markers, trail head parking lots at Legacy Open space parks.	\$30,000	05-10	n
Trails: Natural Surface D&C	858710	Various sites	Minor trail improvements: relocate trails; install boardwalk; install/realce handrails.	\$30,000	05-10	y
Trails: Natural Surface D&C	858710	Black Hill Reg. Park	Design & construct 2,500 l.ft. NS trail connector		08	y
TOTAL ESTIMATE ALL NEW REQUESTS				\$16,638,811		

Projects in the Approved FY03-08 CIP
M-NCPPC, Montgomery County Department of Park and Planning

PDF Name	Park or Project Name	Work Item	FY03	FY04	FY05	FY06	FY07	FY08
Ballfield Initiatives	Damascus Rec. Park	New lights for fields 1 - 4 (Pending P.Bd. July 24)			X	X	X	X
Ballfield Initiatives	MCPs ballfields	Improvements to ballfields at various school sites		X	X	X	X	X
Ballfield Initiatives	Olney Manor Rec. Park	Replace ballfield lighting fields 1, 2, 3, and 4		X	X			X
Ballfield Initiatives	S. Germantown Rec. Park	Construct softball field						
Ballfield Initiatives	Wheaton Reg. Park	New lights at ballfields 4 & 5				X		
Ballfield Initiatives	Montgomery Blair High School	Grant to Maryland Community Baseball	X					
Ballfield Initiatives	Various sites	Ballfield Maintenance Cost Reduction Study		X	X			
Black Hill Maint. Fac'l.	Black Hill Regional	Construct new maintenance facility	X	X				
Bonifant Road Landfill Clos.	Northwest Br. Rec. Park	Close landfill	X					
Brookside Gardens	Brookside Gardens	Design water distribution system	X					
Concord LP	Concord LP	Renovate park per approved facility plan			X	X		
Cost Sharing LP	Manor Oaks LP	Construct local park	X					
Cost Sharing NL	Clarksburg Greenway	Design Clarksburg Greenway hard surface trail	X	X				
Energy Conservation LP	Various sites	Modify local park fac'l. to conserve energy						
Energy Conservation NL	Various sites	Modify non-local park fac'l. to conserve energy						
Ent. Fac'l Improv.	Northwest Br. Golf Course	Repair entrance roads & parking lots		X				
Ent. Fac'l Improv.	Rockwood Manor	Replace flat roofs		X				
Ent. Fac'l Improv.	White Oak Golf Course	FP golf course improvements	X					
Ent. Fac'l Improv.	Cabin John Rec. Park	FP indoor tennis expansion						
Ent. Fac'l Improv.	Woodlawn Manor	Replace roof					X	
Facility Planning: Non-Local	Black Hill Regional	FP Black Hill Visitor's Cntr storage, auditorium			X	X		
Facility Planning: Non-Local	Black Hill Regional	FP hard surface trails	X					
Facility Planning: Non-Local	Cabin John Regional	FP Locust Grove Nature Center expansion						X
Facility Planning: Non-Local	Capital Crescent Trail	FP Capital Crescent-Rock Creek trail connector		X	X			
Facility Planning: Non-Local	M. L. King Recreational	FP trail from M.L. King RP to Columbia Pike			X	X		
Facility Planning: Non-Local	M. L. King Recreational	FP Martin Luther King ballfield shed						X
Facility Planning: Non-Local	Magruder Branch SVP	FP hard surface trail extension		X	X			
Facility Planning: Non-Local	McCrillis Gardens	FP McCrillis Gardens utility survey and facilities				X	X	
Facility Planning: Non-Local	Ovid Hazen Wells Recreational	Surveys to master plan Ovid Hazen Wells Rec.Pk.				X	X	
Facility Planning: Non-Local	Olney Manor Recreational	FP skateboard park		X				
Facility Planning: Non-Local	Park to be determined	FP dog park	X					
Facility Planning: Non-Local	Rock Creek Regional	FP hard surface trail eastside of Lake Frank						X
Facility Planning: Non-Local	Rock Creek Regional	FP Visitor's Pavilion at Lake Needwood			X	X		
Facility Planning: Non-Local	Rock Creek Regional	FP hard surface trail connector to Lake Frank			X	X		
Facility Planning: Non-Local	Rock Creek Regional	FP Gude Connector to Rock Creek				X		
Facility Planning: Non-Local	Rock Creek SVP	FP h/b trail overpass at Veirs Mill Road		X				
Facility Planning: Non-Local	Rock Creek SVP	Plan Beach Dr. bike lane Garrett Park Road			X	X		
Facility Planning: Non-Local	Wheaton Regional	FP hard surface trail extension to Randolph Road		X	X			
Facility Planning: Local	Airy Hill LP	FP local park						X

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PDF Name	Park or Project Name	Work Item	FY03	FY04	FY05	FY06	FY07	FY08
Facility Planning: Local	April Stewart Lane LP	FP local park				X	X	
Facility Planning: Local	Burtonsville LP	FP for local park					X	X
Facility Planning: Local	Clarksburg Forman Blvd. LP	FP local park				X	X	
Facility Planning: Local	Clarksburg Newcut VIII. LP	FP local park				X	X	
Facility Planning: Local	Darnestown Square LP	FP local park		X				
Facility Planning: Local	East Norbeck LP	FP local park	X					
Facility Planning: Local	Evans Parkway LP	FP local park	X					
Facility Planning: Local	Fenton Gateway UP	FP local park	X	X				
Facility Planning: Local	Germanatown Town Center	FP local park	X					
Facility Planning: Local	Greenbrier LP	FP local park	X					
Facility Planning: Local	Kemp Mill UP	FP local park						X
Facility Planning: Local	Kingsview LP	FP local park		X				
Facility Planning: Local	N. Four Corners LP	FP local park	X					
Facility Planning: Local	Seneca Crossing LP	FP local park		X		X		
Facility Planning: Local	Strathmore LP	FP local park						X
Facility Planning: Local	Takoma Piney Br. LP	FP local park		X				
Flower Hill LP	Flower Hill LP	Construct ballfield, parking lot, tennis court, playground	X					
Jesup-Blair LP Renovation	Jesup-Blair LP Renovation	Renovate Jesup-Blair Local Park (14.4-acres)	X	X	X	X	X	
Laytonia Rec. Park	Laytonia Rec. Park	Design Laytonia Rec. Park				X	X	
Legacy Open Space	Sligo Mill	Parkland acquisition	X					
Little Falls Pkwy Bridge	Willet Branch Creek	Renovate bridge	X	X				
Meadowbrook Stables	Meadowbrook Stables	Improve riding ring	X					
Minor New Const: LP	Cloverly LP	Resurface parking lot		X				
Minor New Const: LP	Highland Stone LP	Replace covered chess/checkers area with picnic shelter			X	X		
Minor New Const: LP	Manor Oaks LP	Construct parking lot, park entrance & water fountain	X					
Minor New Const: LP	Olney Square LP	Construct new parking lot, entrance and new path		X	X			
Minor New Const: LP	Rock Creek Hills LP	Construct open shelter, water fountain and water line		X				
Minor New Const: NL	PPHQ - Saddlebrook	Improve lighting			X	X		
Minor New Const: NL	Seneca Landing	Modify boat dock at Seneca Landing for accessibility		X				
Minor New Const: NL	Woodlawn Manor	Construct horse shelter & replace fence		X				
Mont. Village LP	Montgomery Village LP	Construct new park		X				
Montgomery Regional Office	Montgomery Reg. Office Bldg.	Consolidated headquarters study						
Montrose Trail	Montrose Trail	Construct trail between Hitching Post Lane-Old Farm						X
Nat'l Capt'l Trolley Museum	NC Trolley Museum	Extend trolley line; site improvements (closeout)						
Needwood Golf Course	Needwood Golf Course	Golf course improvements	X					
Northwest Br. Golf Course	Northwood Br. Golf Course	Golf course improvements (project closeout)						
Ovid Hazen Wells	Ovid Hazen Wells Recreational	Construct athletic fields, parking lot, playground, paths			X	X		
PLAR: LP-Athletic Fields	Local park sites to be determined	Renovate athletic fields	X	X	X	X	X	X
PLAR: LP-Boundary Marking	Local park sites to be determined	Survey/set parkland boundaries	X	X	X	X	X	X
PLAR: LP-Tennis/MUC	Local park sites to be determined	Renovate tennis and/or multi-use courts	X	X	X	X	X	X
PLAR: LP-Minor Renov.	Takoma UP	Replace wooden retaining wall			X	X		
PLAR: LP-Play Equipment	Aberdeen Local Park	Candidate project: Play Equipment Replacement	X					

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PDF Name	Park or Project Name	Work Item	FY03	FY04	FY05	FY06	FY07	FY08
PLAR: LP-Play Equipment	Avenel Local Park	Candidate project: Play Equipment Replacement	X					
PLAR: LP-Play Equipment	Ayr lawn Local Park	Candidate project: Play Equipment Replacement		X				
PLAR: LP-Play Equipment	Beverly Farms Local Park	Candidate project: Play Equipment Replacement			X			
PLAR: LP-Play Equipment	Brookdale NP	Candidate project: Play Equipment Replacement		X				
PLAR: LP-Play Equipment	Brookmont LP	Replace play equipment	X					
PLAR: LP-Play Equipment	Cabin John Athletic Park	Candidate project: Play Equipment Replacement			X			
PLAR: LP-Play Equipment	Cannon Road Local Park	Replace play equipment	X					
PLAR: LP-Play Equipment	Chase Avenue UP	Candidate project: Play Equipment Replacement	X					
PLAR: LP-Play Equipment	Cloverly Local Park	Play Equipment Replacement	X					
PLAR: LP-Play Equipment	Colt Terrace Neighbhd. Pk	Candidate project: Play Equipment Replacement		X				
PLAR: LP-Play Equipment	Columbia LP	Candidate project: Play Equipment Replacement			X			
PLAR: LP-Play Equipment	Edgewood NP	Candidate project: Play Equipment Replacement			X			
PLAR: LP-Play Equipment	Ellsworth Urban Park	Candidate project: Play Equipment Replacement			X			
PLAR: LP-Play Equipment	Fleming Local Park	Replace play equipment	X					
PLAR: LP-Play Equipment	Flower Valley Local Park	Candidate project: Play Equipment Replacement		X				
PLAR: LP-Play Equipment	Glen Echo Heights NP	Replace play equipment	X					
PLAR: LP-Play Equipment	Glenfield Local Park	Replace play equipment	X					
PLAR: LP-Play Equipment	Greenwich Local Park	Candidate project: Play Equipment Replacement		X				
PLAR: LP-Play Equipment	Johnson's LP	Candidate project: Play Equipment Replacement		X				
PLAR: LP-Play Equipment	Kensington Heights NP	Candidate project: Play Equipment Replacement	X					
PLAR: LP-Play Equipment	Mill Creek Towne	Candidate project: Play Equipment Replacement		X				
PLAR: LP-Play Equipment	Moyer Road Local Park	Candidate project: Play Equipment Replacement			X			
PLAR: LP-Play Equipment	Oiney Square NP	Candidate project: Play Equipment Replacement			X			
PLAR: LP-Play Equipment	Pleasant View Local Park	Play Equipment Replacement	X					
PLAR: LP-Play Equipment	Potomac Community Center	Candidate project: Play Equipment Replacement		X				
PLAR: LP-Play Equipment	Randolph Hills LP	Candidate project: Play Equipment Replacement			X			
PLAR: LP-Play Equipment	Rock Creek SVU #2	Candidate project: Play Equipment Replacement		X				
PLAR: LP-Play Equipment	Stewartown Local Park	Candidate project: Play Equipment Replacement			X			
PLAR: LP-Play Equipment	Stratton Local Park	Candidate project: Play Equipment Replacement		X				
PLAR: LP-Play Equipment	Takoma UP	Candidate project: Play Equipment Replacement		X				
PLAR: LP-Play Equipment	Takoma-Piney Branch LP	Candidate project: Play Equipment Replacement			X			
PLAR: LP-Play Equipment	Timbertawn Local Park	Candidate project: Play Equipment Replacement			X			
PLAR: LP-Play Equipment	Upper Long Branch	Candidate project: Play Equipment Replacement		X				
PLAR: NL-Athletic Fields	Non-Local park sites to be determined	Renovate athletic fields	X	X	X	X	X	X
PLAR: NL-Boundary Marking	Non-Local park sites to be determined	Survey/set parkland boundaries	X	X	X	X	X	X
PLAR: NL-Minor Renov.	Brookside Nature Center	Replace concrete walks	X					
PLAR: NL-Minor Renov.	Cabin John Maint. Facility	Upgrade fuel tank/dispensing system				X	X	
PLAR: NL-Minor Renov.	Little Bennett Regional	Expand septic tank capacity	X					
PLAR: NL-Minor Renov.	M. L. King Recreational	Replace street lights			X	X		
PLAR: NL-Minor Renov.	M. L. King Recreational	Upgrade fuel tank/dispensing system			X	X		
PLAR: NL-Minor Renov.	Meadowbrook Maint. Facility	Upgrade fuel tank/dispensing system		X				
PLAR: NL-Minor Renov.	Northwest Golf Course	Fuel tank/dispensing system upgrades		X				

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PDF Name	Park or Project Name	Work Item	FY03	FY04	FY05	FY06	FY07	FY08
PLAR: NL-Minor Renov.	Olney Manor Recreational	Renovate press boxes	X	X				
PLAR: NL-Minor Renov.	PPHQ - Saddlebrook	Upgrade fuel tank/dispensing system		X				
PLAR: NL-Minor Renov.	Rock Creek Regional	Replace retaining wall					X	X
PLAR: NL-Minor Renov.	Shady Grove Maint. Facility	Upgrade fuel tank/dispensing system	X					
PLAR: NL-Minor Renov.	Silgo Golf Course	Upgrade fuel tank/dispensing system	X					
PLAR: NL-Minor Renov.	Wheaton Regional	Replace parking lot lights in picnic area	X					
PLAR: NL-Play Equipment	Black Hill Regional	Replace play equipment			X			
PLAR: NL-Play Equipment	Cabin John Regional	Replace play equipment	X					
PLAR: NL-Play Equipment	Cabin John Regional	Replace play equipment		X				
PLAR: NL-Play Equipment	Camp Seneca	Replace play equipment				X		
PLAR: NL-Play Equipment	Damascus Recreational	Replace play equipment		X				
PLAR: NL-Play Equipment	Little Bennett Campground	Replace play equipment			X			
PLAR: NL-Play Equipment	Rock Creek Regional	Replace play equipment			X			
PLAR: NL-Play Equipment	Wheaton Regional	Replace play equipment						X
PLAR: NL-Tennis/MUC	Non-Local park sites to be determined	Renovate tennis and/or multi-use courts	X	X	X	X	X	X
Restor/Historic Structures	Bussard Barn	Stabilize Bussard Barn	X					
Restor/Historic Structures	Rickman Horse Farm	Renovate Joseph White House interior	X	X	X			
Restor/Historic Structures	Valley Mill Special Park	Stabilize historic structure			X			
Restor/Historic Structures	Waters Mill	Stabilize historic structure			X			
Restor/Historic Structures	Woodlawn Manor	Stabilize Woodlawn Tennant House	X					
Restor/Historic Structures	Woodlawn Manor	Study adaptive reuse of barn		X				
Restor/Historic Structures	Woodlawn Manor	Renovate barn			X	X	X	X
Resurf. Lots & Paths: LP	Columbia LP	Resurface parking lots and/or paths					X	
Resurf. Lots & Paths: LP	Ednor LP	Resurface parking lots and/or paths				X		
Resurf. Lots & Paths: LP	Flower Valley LP	Resurface parking lots and/or paths			X			
Resurf. Lots & Paths: LP	Greenwood LP	Resurface parking lots and/or paths			X			
Resurf. Lots & Paths: LP	Indian Spring LP	Resurface parking lots and/or paths	X					
Resurf. Lots & Paths: LP	Kemp Mill Estates LP	Resurface parking lots and/or paths			X			
Resurf. Lots & Paths: LP	Layhill LP	Resurface parking lots and/or paths					X	
Resurf. Lots & Paths: LP	Longwood LP	Resurface parking lots and/or paths					X	
Resurf. Lots & Paths: LP	Mt. Zion LP	Resurface parking lots and/or paths				X		
Resurf. Lots & Paths: LP	N. Four Corners LP	Resurface parking lots and/or paths	X					
Resurf. Lots & Paths: LP	Newport Mills LP	Resurface parking lots and/or paths				X		
Resurf. Lots & Paths: LP	Rock Creek Hills LP	Resurface parking lots and/or paths			X			
Resurf. Lots & Paths: LP	Stoneybrook LP	Resurface parking lots and/or paths		X				
Resurf. Lots & Paths: LP	Sundown LP	Resurface parking lots and/or paths				X		
Resurf. Lots & Paths: LP	Wall LP	Resurface parking lots and/or paths		X				
Resurf. Lots & Paths: NL	Ag. History Farm	Resurface parking lots and/or paths					X	
Resurf. Lots & Paths: NL	Brookside Gardens	Resurface parking lots and/or paths		X				
Resurf. Lots & Paths: NL	Cabin John Regional	Resurface parking lots and/or paths	X					
Resurf. Lots & Paths: NL	M. L. King Recreational	Resurface parking lots and/or paths				X		X
Resurf. Lots & Paths: NL	Olney Manor Recreational	Resurface parking lots and/or paths					X	X

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PDF Name	Park or Project Name	Work Item	FY03	FY04	FY05	FY06	FY07	FY08
Resurf. Lots & Paths: NL	PPHQ - Saddlebrook	Resurface parking lots and/or paths		X				
Resurf. Lots & Paths: NL	Rock Creek Regional	Resurface parking lots and/or paths			X			
Resurf. Lots & Paths: NL	Wheaton Community Center	Resurface parking lots and/or paths		X				
Resurf. Lots & Paths: NL	Wheaton Regional	Resurface parking lots and/or paths	X					
Resurf. Lots & Paths: NL	Wheaton Regional	Resurface parking lots and/or paths			X			
Resurfacing Roads & Bridges	Little Falls Parkway	Resurface Little Falls Pkwy, Mass. Ave to Fairfax Rd.	X					
Resurfacing Roads & Bridges	Sligo Creek Parkway	Rehab. Sligo Creek Parkway between NH Ave. & Maple			X			
Rickman FHP	Rickman Horse Farm	Improve Joseph White House	X					
Ridge Road	Ridge Road Recreational	Construct new recreational park	X					
Roofs - LP	Bethesda-Chevy Chase LP	Replace roof at local park facility	X					
Roofs LP	Woodside UP	Replace roof at local park facility		X				
Roofs-LP	Spencerville LP	Replace roof at local park facility			X			
Roofs-LP	Westmoreland Hills LP	Roof replacement at local park facility						X
Roofs-NL	Various non-local park facilities	Roof repairs and replacements	X	X	X	X	X	X
S. G'town Non Soccer Fac	S. Germantown Rec. Park	Trail connectors, fencing, landscaping	X	X	X			
S. G'town Non Soccer Fac	S. Germantown Rec. Park	Trail connectors, fencing, landscaping	X	X	X			
S. Germantown SoccerPlex	S. Germantown SoccerPlex	Various enhancements to facilities	X	X	X			
SWM Discharge Control	Various sites	Miscellaneous measures to meet pollution standards	X	X				
SWM Structural Rehab.	Various sites	Rehab SWM ponds						
Stream Protection	Various sites	Repair streams & tributaries to prevent erosion		X	X	X	X	X
Trails: Hard Surface D&C	Capital Crescent Trail	Hard surface trail or connector	X					
Trails: Hard Surface D&C	Cherry Ave., Takoma Park	Design hard surface trail connector		X				
Trails: Hard Surface D&C	Crystal Rock Drive	Hard surface trail connector to Bl. Hill RP		X				
Trails: Hard Surface D&C	Matthew Henson Trail	Design hard surface trail or connector	X					
Trails: Hard Surface Renov.	Various sites	Renovate asphalt surfaces	X	X	X	X	X	X
Trails: Natural Surface	Black Hill Regional	Natural surface trail or connector	X					
Trails: Natural Surface	Cabin John Regional	Natural surface trail or connector	X					
Trails: Natural Surface	Fairland Recreational	Natural surface trail or connector						X
Trails: Natural Surface	Great Seneca SVP	Natural surface trail or connector	X					
Trails: Natural Surface	Muddy Branch SVP	Natural surface trail or connector		X				
Trails: Natural Surface	Northwest Branch SVP	Natural surface trail or connector	X		X			
Trails: Natural Surface	Paint Branch SVP	Natural surface trail or connector						
Trails: Natural Surface	Rachel Carson Conservation Park	Natural surface trail or connector			X			X
Trails: Natural Surface	Rock Creek Regional	Natural surface trail or connector				X		
Trails: Natural Surface	Watts Branch SVP	Natural surface trail or connector						X
W. Germantown Dev. Dist.	Hoyles Mill LP	Construct new park	X					
W. Germantown Dev. Dist.	Kings Crossing LP	Construct new park	X					
Wheaton Ice Rink	Wheaton Regional Park	Pending closeout of ice rink project	X					
Woodlawn Water & Sewer	Woodlawn Manor	Extend water & sewer		X				
Woodstock Equestrian Ctr.	Woodstock Equestrian Ctr.	Improve equestrian center facilities		X				

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FY05-10 Expenditures (x\$000s)

	PDF Name	PDF #	Total 6yr.	FY05	FY06	FY07	FY08	FY09	FY10	Category
1	Acquisition LP	767828	2,540	635	635	635	635	0	0	2
2	Acquisition NLP	998798	7,180	1,795	1,795	1,795	1,795	0	0	2
3	ALARF	727007	934	934	0	0	0	0	0	2
4	Legacy 2000	018710	79,763	10,037	6,822	6,846	8,895	47,163	0	2
	Total Acquisition		90,417	13,401	9,252	9,276	11,325	47,163	0	
Category 1										
1	Ballfield Initiatives	008720	3,146	1,050	756	670	670	0	0	1
2	Brookside Gardens	848704	0	0	0	0	0	0	0	1
3	Cost Sharing LP	977748	300	75	75	75	75	0	0	1
4	Cost Sharing NLP	761682	200	50	50	50	50	0	0	1
5	Enterprise Facilities Improv.	998773	100	0	0	100	0	0	0	1
6	Facility Planning LP	957775	635	150	165	160	160	0	0	1
7	Facility Planning NLP	958776	865	230	235	200	200	0	0	1
8	Jesup-Blair LP	998780	534	250	142	142	0	0	0	1
9	Laytonia Rec. Park	038703	8,931	0	255	468	0	8,208	0	1
10	Minor New Construction: LP	998799	650	175	175	150	150	0	0	1
11	Minor New Construction: NLP	998763	300	75	75	75	75	0	0	1
12	Storm Water Mgt. Discharge Cor	958758	0	0	0	0	0	0	0	1
13	Trails: Hard Surface Design & C	768673	846	281	131	217	217	0	0	1
14	Trails: Hard Surface Renovation	888754	672	168	168	168	168	0	0	1
15	Trails: Natural Surface D, C & R	858710	872	244	224	223	181	0	0	1
16	West Germantown Development	998725	0	0	0	0	0	0	0	1
17	Woodstock Equestrian Center	018712	0	0	0	0	0	0	0	1
	Subtotal (Category 1)		18,051	2,748	2,451	2,698	1,946	8,208	0	
Category 2										
1	Black Hill Maint. Fac.	911715	500	500	0	0	0	0	0	2
2	Concord LP	038702	479	237	242	0	0	0	0	2
3	Energy Conservation LP	998710	148	37	37	37	37	0	0	2
4	Energy Conservation NLP	998711	174	48	42	39	45	0	0	2
5	Little Falls Pkwy. Bridge	038704	0	0	0	0	0	0	0	2
6	Meadowbrook Stables (PCO)	978752	0	0	0	0	0	0	0	2
7	Montgomery Village LP	998782	0	0	0	0	0	0	0	2
8	Montrose Trail	038707	950	0	0	0	460	490	0	2
9	MRO Renovation	931750	0	0	0	0	0	0	0	1
10	National Capital Trolley Museum	998728	0	0	0	0	0	0	0	2
11	Ovid Hazen Wells RP	838873	2,247	704	1,095	448	0	0	0	2
12	PLAR: LP - Athletic Fields	998700	800	200	200	200	200	0	0	2
13	PLAR: LP - Boundary Markings	998701	80	20	20	20	20	0	0	2
14	PLAR: LP - Minor Renov.	998702	300	75	75	75	75	0	0	2
15	PLAR: LP - Play Equipment	998703	2,459	759	600	600	500	0	0	2
16	PLAR: LP - T/MUC	998704	1,400	350	350	350	350	0	0	2
17	PLAR: NLP - Athletic Fields	998706	216	54	54	54	54	0	0	2
18	PLAR: NLP - Boundary Markings	998707	120	30	30	30	30	0	0	2
19	PLAR: NLP - Minor Renov.	998708	1,096	274	274	274	274	0	0	2
20	PLAR: NLP - Play Equipment	998709	496	124	124	124	124	0	0	2
21	PLAR: NLP - T/MUC	998715	340	85	85	85	85	0	0	2
22	Restoration of Historic Structures	808494	1,180	290	290	300	300	0	0	2
23	Resurfacing Park Roads & Bridge	868700	1,438	530	254	327	327	0	0	2
24	Resurfacing Parking L&P: LP	998714	700	175	175	175	175	0	0	2
25	Resurfacing Parking L&P: NLP	998764	1,200	300	300	300	300	0	0	2
26	Rickman Farm Horse Park	008722	0	0	0	0	0	0	0	2
27	Ridge Road RP	968762	0	0	0	0	0	0	0	2
28	Roof Replacement LP	827738	368	92	92	92	92	0	0	2
29	Roof Replacement NLP	838882	756	238	238	90	190	0	0	2
30	S Germantown RP Non-Soccer	998729	286	286	0	0	0	0	0	2
31	S. Germantown RP SoccerPlex	998712	382	347	35	0	0	0	0	2
32	Storm Water Mgt. Structural Reh	948718	1,400	350	350	350	350	0	0	2
33	Stream Protection: SVP	818571	2,093	600	426	534	533	0	0	2
34	Wheaton Ice Rink	968763	0	0	0	0	0	0	0	2
35	Woodlawn Water & Sewer	038700	100	100	0	0	0	0	0	2
36	Work Order Mgmt/PLAR	028702	0	0	0	0	0	0	0	2
	Subtotal (Category 2)		21,708	6,805	5,388	4,504	4,521	490	0	
	Development Total (Cat. 1 + 2)		39,759	9,553	7,839	7,202	6,467	8,698	0	
	TOTAL DEV + ACQ		130,176	22,954	17,091	16,478	17,792	55,861	0	

	A	B	C	F	G
1	Ratio Analysis				
2					
3					
4	Project #	Project Title	Expenditures as of 5/10/03	Remain FY 02 + Est FY 03	Ratio: C/F
5	888754	Mont Regional Office(MRO)	69	73	0.95
6	818571	PLAR NL: Boundary Marking	27	30	0.90
7	958758	Minor New Construct-Non Local	123	168	0.73
8	967720	PLAR NL: Athl Fields Rehab	38	56	0.68
9	998712	PLAR L: Minor Renov	59	93	0.63
10	998729	Ridge Rd Rec Park	974	1,582	0.62
11	838882	Ballfield Initiatives	393	730	0.54
12	827738	Minor New Construct-Local	167	315	0.53
13	968762	National Capital Trolley Mus	172	351	0.49
14	008722	Brookside Gardens	48	104	0.46
15	998764	Trails:Hard Surface Renov	150	330	0.45
16	998714	Resurface Pking Lots&Paths-Loc	91	230	0.40
17	868700	Trails:Nat Surf Des & Const	97	258	0.38
18	808494	PLAR NL: Tennis/MUC	41	123	0.33
19	998709	PLAR L: Tennis/MUC	196	628	0.31
20	998708	Restoration of Historic Struc	149	493	0.30
21	998707	PLAR L: Play Equipment	241	899	0.27
22	998706	PLAR NL: Minor Renov	141	526	0.27
23	998704	PLAR NL: Play Equipment	84	322	0.26
24	998703	South Germantown Rec Park	251	971	0.26
25	998702	Facility Plannning-Non Local	128	520	0.25
26	998701	Black Hill Maint Fac	513	2,161	0.24
27	998700	PLAR L: Boundary Marking	9	38	0.24
28	838873	PLAR L: Athl Fields Rehab	55	241	0.23
29	948728	Facility Planing:L	90	415	0.22
30	948727	Woodstock Equestrian	60	295	0.20
31	998728	Resurf Pk Roads/Bridges	188	932	0.20
32	998782	Jesup-Blair Loc Park Renov	97	533	0.18
33	931750	Stormwater Mgmt Disch Control	143	802	0.18
34	998763	Trails:Hard Surf Des & Const	83	506	0.16
35	998799	Wheaton Ice Rink	30	214	0.14
36	978752	Ovid Hazen Well Rec Park	20	162	0.12
37	998780	South Germantown Soccerplex	86	824	0.10
38	827726	Cost Sharing:L	24	295	0.08
39	958776	Stream Banks Protect SVP	41	533	0.08
40	957775	Rickman Farm Horse Park	37	509	0.07
41	998773	Little Falls Pkwy. Bridge	23	354	0.06
42	998711	Stormwater Mgmt Structure	24	541	0.04
43	998710	Resurface Pking Lots&Paths-NL	16	456	0.04
44	761682	Enterprise Facilities Improve	20	608	0.03
45	977748	Roof Replace Non Local	6	188	0.03
46	038702	Montgomery Village Local Park	35	1,153	0.03
47	848704	Energy Conservation -Non Local	2	75	0.03
48	028700	Meadowbrook Stable Imprvs.	5	206	0.02
49	767828	Concord LP	0	37	0.00
50	998798	Cost Sharing:NL	0	51	0.00
51	018710	Energy Conservation - Local	0	85	0.00
52	668556	Roof Replace- Local Pks	0	146	0.00

M-NCPPC


MONTGOMERY COUNTY DEPARTMENT OF PARK AND PLANNING

 THE MARYLAND-NATIONAL CAPITAL
 PARK AND PLANNING COMMISSION

*9500 Brunett Avenue
 Silver Spring, Maryland 20901*
MEMORANDUM

DATE: June 23, 2003

TO: Montgomery County Planning Board

VIA: Charles Loehr, Director, Park & Planning
 Lester Straw, Superintendent of Parks

FROM: Mike Riley, Acting Chief, Park Development Division *MR*

SUBJECT: Strategy Session for FY 2005-2010 CIP: CIP Implementation Rate

Recommendation

No action is requested. This is an informational item intended to provide context to the Planning Board for shaping the FY 2005-2010 CIP.

Overview

This report includes:

- Highlights of FY 2003 CIP accomplishments;
- Past, present, and projected expenditure data for the development portion of the CIP; and
- Initiatives to improve CIP implementation.

Highlights of FY 2003 CIP Accomplishments

Approximately 9 million dollars will be spent in FY 2003 on park improvements or renovations, with an additional 8 million dollars under contract (encumbered). The adopted CIP includes 42 PDF's, many which fund multiple projects. There are currently over 200 active projects in the CIP work program ranging from individual playground renovations at \$50,000 to construction of the Black Hill Maintenance Facility at over \$3,000,000. Highlights of projects that reached major milestones during FY 2003 are:

Construction

- Completed Ridge Road Recreational Park
- Completed Closure of Bonifant Road Rubble Landfill
- Completed Flower Hill Local Park
- Completed Three Dog Parks
- Completed Natural Surface Trails in Seneca Greenway and Magruder Branch
- Completed Roller Hockey Rinks at Rock Creek Hills and Columbia Local Parks
- Renovated Tennis and Basketball Courts at Seven Parks
- Renovated Playgrounds at Four Parks
- Started Construction of Black Hill Maintenance Facility
- Started Construction of Woodstock Equestrian Park
- Started Lighting of Field Three at Wheaton Regional Park
- Started Construction of New Car Barn at the National Capital Trolley Museum
- Started Improvements to Montgomery Blair Baseball Field
- Started Construction of Crystal Rock Trail
- Started Construction for Renovation of Two Storm Water Management Ponds
- Started Construction for Resurfacing of Little Falls Parkway

Planning / Design

- Completed Design and Obtained Construction Bids for Montgomery Village Local Park
- Completed Design of Jessup Blair Local Park Renovation
- Completed Design of Water and Sewer for Woodlawn Cultural Park
- Completed Facility Plan and Obtained Funding for Matthew Henson Trail
- Completed Facility Plan for East Norbeck Local Park
- Completed Facility Plan for Black Hill Trail Renovation
- Completed Facility Plan for Cherry Avenue Connector to Sligo Creek Trail
- Completed Development Plan for Rickman Therapeutic Riding Center
- Completed Development Plan for the Re-use of the Woodlawn Barn

Past, present, and projected expenditure data for the development portion of the CIP

Definitions of "CIP Implementation Rate"

The schedule for each project in the CIP is indicated by showing the expenditure of funds, by funding source, in the fiscal year(s) that expenditure is projected to occur. The summation of all adopted projects produces the total expenditure authority for each fiscal year in the CIP. If projects fall behind schedule, planned expenditure for the current fiscal year is not met, and expenditure "spills over" into subsequent fiscal years. In that sense, delayed projects have the undesirable effect of consuming fiscal capacity in future budgets thereby reducing capacity for additional projects. Most importantly, project delays result in unmet commitments to the public who are awaiting new or renovated park facilities.

Implementation rate is tracked by several methods for varying purposes. The Council staff track implementation rate for particular fund sources such as GO Bonds and Park & Planning Bonds to determine overall fiscal capacity for those fund sources. When reviewing our CIP, OMB staff checks implementation on a project-by-project basis and will most likely take a negative position on additional funding requests if implementation delays have occurred.

The attached analysis of implementation rate by the Park Development Division looks at the total development program, which is the summation of all fund sources and projects. This chart can be used to gauge the relationship between the size of future programs, expenditure rates, carryover, and implementation rates. Staff will provide an overview of the chart and its implications at the Planning Board meeting. Simplistically, the analysis demonstrates that actual expenditures must exceed new expenditure authority in order for implementation rate to improve.

Initiatives to Improve CIP Implementation

PDD Staffing

High rates of vacancies and turnover have been an issue in Park Development over the past decade. Authorized positions and vacancy rates at the beginning of each year since FY 2000 are as follows:

- 2000 – 46.5 positions, 9 vacancies (19%)
- 2001 – 45.5 positions, 10 vacancies (22%)
- 2002 – 48.0 positions 13 vacancies (27%)
- 2003 – 47.0 positions, 13 vacancies (27%)
- 2004 – 45.0 positions, 6 vacancies (13%)

Clearly, vacancy rates at these levels have adversely impacted our ability to implement the CIP. There was a marked improvement in the past year and turnover has stabilized. Recruitment and retention of staff will remain a high priority in order to improve CIP implementation.

Non-CIP Project Workload

PDD provides an array of services that benefit the work program of the Department other than implementation of the CIP. Some of these services actually result in the construction of park facilities with funding outside the CIP. Activities of this nature have increased incrementally over the past decade and include review and oversight of park facilities built through:

- Public / Private Partnerships
 - Shirley Povich Field, National Capital Trolley Museum, Germantown Boys and Girls Club, Meadowbrook Stables, Woodstock Equestrian Center, Rickman Farm Horse Park
- Development Districts
 - Parks and Trails in the West Germantown and Clarksburg Development Districts
- The Development Review Process
 - Kings Local Park, Winding Creek Local Park, Broadacres Local Park, Seneca Crossing Local Park
- The Operating Budget
 - Shirley Povich Field Improvements, Technical Support to Operational Divisions on Maintenance Issues

The resources that are assigned to these projects have often responded at the expense of progress on assigned CIP projects. It will remain critical to balance resources between projects funded by the CIP and the increasing and evolving non-traditional methods of developing the park system.

CIP Implementation Figures for Development Program - FY 2000 - 2005

A	B	C	D	E	F	G	H	I	J	K	L
	Expenditure Based Analysis - June 23, 2003	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005				
1											
2											
3											
4	denotes actual										
5	denotes projection										
6	Line 12 from previous										
7	plus/minus										
8	= Remaining Expenditure Authority										
9	plus										
10	= Total Expenditure Authority										
11	minus										
12	= Carry-over Expenditure Authority to Next Year										
13	minus										
14	= Unencumbered Carry-over										
15	Row 11 / Row 10										
16	Implementation Rate (Expenditure / Total Exp. Authority)										
17	Row 11 + 13 / Row 10										
18	Implementation Rate (Expenditure + Encumbrance / Total Exp. Authority)										
19	Row 11 / Row 9										
20	Implementation Rate (Expenditure / Current Year Exp. Authority)										
21											
22											
23											
24											
25											
26											
27											
28											
29											
30											

In crafting the FY 05-10 CIP, funds will likely be shifted out of FY 04 into FY 05 or beyond where project delays have occurred. This is not yet represented in the chart, but would actually improve FY 04 implementation rates.

New expenditure authority of \$13.4M in FY 04 and \$9.6M in FY 05 is from the adopted FY 03-08 CIP. These years are subject to change when crafting the FY 05-10 CIP.

Projected Expenditure Rates of \$12.0M in FY 04 and \$15.0M in FY 05 are preliminary and will be adjusted as the CIP is finalized this Fall.

CIP Expenditure for the ten year period from 1990 to 1999 averaged \$9.3 M with a low year of \$6.3 M and a high of \$13.1 M.

\$5.5 M of FY 00 expenditure was for South German town and \$4.2 M was for the Cabin John Ice Plant. All other totalled \$11.7 M.

\$8.7 M of FY 01 expenditure was for South German town. All other totalled \$12.0.

This \$45.9 M program in FY 00 represented unspent cumulative appropriations, prior to the Commission submitting expenditure based budgets.

\$7.6 M was actual FY 03 expenditure as of May 30, 2003.

\$8.0 M was actual FY 03 encumbered balance as of May 30, 2003.

ALL FIGURES ARE MILLIONS OF DOLLARS

N:\CIP\Accomplishment Rate\FY03 Implementation Information\MikesChart062303.xls\Sheet1

Facility Planning Queue for FY05-10 CIP

	Facility or Development Plans	MCPB Approval/Review Date	Estimated Project Cost (Design & Construction)	Comments
1	Approved Facility Plans			
1-1	Cherry Avenue Hard Surface Trail Connector	09/19/02	\$293,308	Ready to be added to CIP
1-2	Black Hill Hard Surface Trail Renovation	04/24/03	\$1,034,000	Ready to be added to CIP
1-3	East Norbeck LP Expansion	6/26/03	\$2,439,000	Ready to be added to CIP; \$250,000 developer contribution
	Subtotal		\$3,766,308	
2	Facility Plans on Planning Board Agendas			
2-1	Black Hill Hard Surface Trail - Spinning Wheel Drive to Developed Area in Black Hill Regional Park	7/17/03	TBD	Ready to be added to CIP if Facility Plan is approved
2-2	Veirs Mill/Rock Creek Trail Pedestrian Overpass	7/24/03	TBD	Plan to seek new PDF for design and construction and apply for Transportation Enhancement Funds Fall 2003.
3	Facility Plans to be Scheduled for Planning Board Review			
3-1	Pope Farm Utilities	9/03	TBD	Public water, irrigation system, electric upgrades
3-2	Skateboard Park, Olney Manor Rec. Park	11/03	TBD	
3-2	Broadacres Local Park Renovation	01/04	TBD	\$561,000 MCPS contribution; Planning Board briefing scheduled July 17, 2003.
3-4	Greenbrier Local Park (New)	03/04	TBD	\$300,000 Developer Contribution
3-5	Winding Creek Local Park Renovation	TBD	TBD	\$450,000 WSSC mitigation
3-6	Clarksburg Greenway	TBD	TBD	Developer cost-sharing
4	Development Plans (Precursors to Facility Plans)			
4-1	Woodlawn Stone Barn: Development Plan	06/06/03	\$2,762,844	\$400,000 in approved Rest. Of Historic Structures PDF for stabilization and design
4-2	Park Police Special Operations Facility at Woodlawn Special Park: Development Plan	7/17/03	TBD	Request to Proceed to Facility Planning
	Subtotal		\$2,762,844	

FY05-10 Expenditures & Appropriation

PARK & PLANNING BONDS

	PDF Name	PDF #	Total 6yr.	FY05	FY06	FY07	FY08	FY09	FY10	
1	Acquisition LP	767828	140	35	35	35	35			2
2	Acquisition NLP	998798	0							2
3	ALARF	727007	934	934						2
4	Legacy 2000	018710	6,000	0	500	500	500	4,500		2
	Subtotal Acq. (Category 2)		7,074	969	535	535	535	4,500	0	
Category 1										
1	Ballfield Initiatives	008720	0							1
2	Brookside Gardens	848704	0							1
3	Cost Sharing LP	977748	300	75	75	75	75			1
4	Cost Sharing NLP	761682	0							1
5	Enterprise Facilities Improv.	998773	0							1
6	Facility Planning LP	957775	0							1
7	Facility Planning NLP	958776	0							1
8	Jesup-Blair LP	998780	534	250	142	142				1
9	Laytonia Rec. Park	038703	0							1
10	Minor New Construction: LP	998799	650	175	175	150	150			1
11	Minor New Construction: NLP	998763	0							1
12	Storm Water Mgt. Discharge Contro	958758	0							1
13	Trails: Hard Surface Design & Cons	768673	0							1
14	Trails: Hard Surface Renovation	888754	0							1
15	Trails: Natural Surface D, C & R	858710	0							1
16	West Germantown Development Dis	998725	0							1
17	Woodstock Equestrian Center	018712	0							1
	Subtotal Category 1		1,484	500	392	367	225	0	0	
Category 2										
1	Black Hill Maint. Fac.	911715	0							2
2	Concord LP	038702	479	237	242					2
3	Energy Conservation LP	998710	148	37	37	37	37			2
4	Energy Conservation NLP	998711	0							2
5	Little Falls Pkwy. Bridge	038704	0							2
6	Meadowbrook Stables	978752	0							2
7	Montgomery Village LP	998782	0							2
8	Montrose Trail	038707	0							2
9	MRO Renovation	931750	0							2
10	National Capital Trolley Museum	998728	0							2
11	Ovid Hazen Wells RP	838873	0							2
12	PLAR: LP - Athletic Fields	998700	800	200	200	200	200			2
13	PLAR: LP - Boundary Markings	998701	80	20	20	20	20			2
14	PLAR: LP - Minor Renov.	998702	300	75	75	75	75			2
15	PLAR: LP - Play Equipment	998703	2,300	600	600	600	500			2
16	PLAR: LP - T/MUC	998704	1,400	350	350	350	350			2
17	PLAR: NLP - Athletic Fields	998706	0							2
18	PLAR: NLP - Boundary Markings	998707	0							2
19	PLAR: NLP - Minor Renov.	998708	0							2
20	PLAR: NLP - Play Equipment	998709	0							2
21	PLAR: NLP - T/MUC	998715	0							2
22	Restoration of Historic Structures	808494	0							2
23	Resurfacing Park Roads & Bridges	868700	0							2
24	Resurfacing Parking L&P: LP	998714	700	175	175	175	175			2
25	Resurfacing Parking L&P: NLP	998764	0							2
26	Rickman Farm Horse Park	008722	0							2
27	Ridge Road RP	968762	0							2
28	Roof Replacement LP	827738	368	92	92	92	92			2
29	Roof Replacement NLP	838882	0							2
30	S Germantown RP Non-Soccer	998729	0							2
31	S. Germantown RP SoccerPlex	998712	0							2
32	Storm Water Mgt. Structural Rehab.	948718	0							2
33	Stream Protection: SVP	818571	0							2
34	Wheaton Ice Rink	968763	0							2
35	Woodlawn Water & Sewer	038700	0							2
36	Work Order Mgmt/PLAR	028702	0							2
	Subtotal Category 2		6,575	1,786	1,791	1,549	1,449	0	0	
	Total Dev (Cat 1 + 2)		8,059	2,286	2,183	1,916	1,674	0	0	
	TOTAL PARK & PLANNING BONDS FOR ACQ + DEV		15,133	3,255	2,718	2,451	2,209	4,500	0	

CAPITAL INVESTMENT READINESS EVALUATION

Readiness criteria that capital investment proposals should meet to obtain OMB support for proceeding to resource allocation competition (capital programming) and appropriation (capital budgeting).¹

Proposal Meets Criterion?

1. **Complete, accurate? REQUIRED** YES NO
Proposal is complete, accurate, clearly describes the results and benefits to be achieved, and is submitted on the signature of the department director.
2. **CIP materials complete? REQUIRED** YES NO
Proposal is accompanied by a draft PDF and other CIP-required materials (per CIP preparation manual).³
3. **Evidence of need?** YES NO
Proposal rests on documented evidence of need.
4. **Alternatives presented?** N/A YES NO
Proposal is accompanied by sufficient description and evaluation of alternatives, including non-capital and non-governmental options where applicable, and includes a review of the sufficiency of existing capital assets as an alternative solution to meet the need.
5. **Scope and capital cost estimates defined and signed? REQUIRED** YES NO
Proposal is an outgrowth of work listed above and is accompanied by a Program of Requirements and capital cost estimates based on the POR or agreed upon equivalent.
6. **IT/Telecommunications defined & costed?** N/A YES NO
POR or other supporting documents include Information Technology considerations for the facility which have been coordinated with DIST and/or relevant agency IT department. Considerations include: internal wiring and computer network needs, relationship to the Countywide area network (e.g. Fibernet), telephone service, power and backup power, space for IT infrastructure, HVAC sufficient for IT assets, effects on other County IT applications, IT applications for the program that will go into the facility, personal computers, information security.
7. **Compliance with laws? REQUIRED** YES NO
The submitter asserts that the proposal would comply with all current local, State, and Federal laws and regulations. Certification is attached.

¹ Agencies and departments considering the initiation of a capital proposal are strongly encouraged to consult with OMB early in the facilities planning process regarding the readiness criteria displayed on these pages in order that unnecessary work can be avoided.

² For programming in CIP (but not necessarily appropriation or capital budgeting – see Level Two)

³ This criterion applies if proposal has been submitted as a CIP project.

8. **Compliance with Master Plans? REQUIRED** ___ N/A ___ YES ___ NO
Proposal is compatible with applicable Land Use Master Plans.
9. **Compliance with Strategic Program Plan?** ___ N/A ___ YES ___ NO
Proposal is rooted in and flows from applicable strategic program plans.
10. **Appropriate County role assumed? REQUIRED** ___ YES ___ NO
Proposal does not assume responsibility by the County for functions that are the responsibility of other governments or private organizations.
11. **Site proposed? Environmental assessment?** ___ N/A ___ YES ___ NO
Proposal is accompanied, where applicable, with specific site proposals and environmental assessments.⁴
12. **Interested government parties listed, consulted?** ___ N/A ___ YES ___ NO
Proposal reflects a list of affected governmental departments and agencies whose interests should be considered in decision-making on the proposal, and it documents their involvement and concurrence.
13. **Public input sought?** ___ N/A ___ YES ___ NO
Proposal has been offered sufficiently to the public for receipt of input by the affected community and from affected interest groups.⁵
14. **Operating Budget impact comprehensive?** ___ N/A ___ YES ___ NO
Proposal is accompanied by six-year (minimum) projections of Operating Budget revenue and expenditure implications.⁶
15. **All funding sources investigated?** ___ YES ___ NO
Proposal reflects at least a preliminary assessment of the availability and propriety of using other than tax-supported capital and/or operating funding.
16. **Implementation schedule included?** ___ YES ___ NO
Proposal includes a recommended implementation schedule, including significant milestones.⁷

⁴ This criterion would apply only to certain project proposals. Applicability should be worked out with OMB.

⁵ This criterion would apply only to certain project proposals. Applicability should be worked out with OMB.

⁶ OMB is working on ways to develop more complete life-cycle fiscal analyses. Until techniques are more fully developed, departments and OMB will need to work together to identify and quantify as best conditions allow what are the outyear fiscal implications of constructing, maintaining, and reinvesting in the project to maintain its usefulness over the estimated life of the project.

⁷ In certain cases, the schedule on a CIP PDF may suffice; in other cases, more detail may be needed to evaluate linkages with other projects, risks of delay, etc. Degree of detail should be worked out with OMB.

Revenue from Park fees is projected to decrease by 11.2%. The proposed FY04 fee revenue, excluding Property Management Fund programs, for the departments are as follows:

Fund	Fee	FY03 Budget	FY03 Estimated	FY04 Proposed	% Change
Administration	Planning Fees	1,025,000	1,025,000	1,150,000	12.2%
Admin. Total	Planning Fees	1,025,000	1,025,000	1,150,000	12.2%
Park	User Fees	850,100	615,100	1,005,480	18.3%
Park	Misc. Revenues	349,500	349,500	59,500	-83.0%
Total		1,199,600	964,600	1,064,980	-11.2%
Enterprise Fund		15,252,500	14,365,700	15,168,600	-0.6%
Special Revenue Fund		1,007,600	1,007,600	795,393	-21.1%

Decline in Miscellaneous Revenues in Park Fund is due to correction in accounting for Specials Revenue Funds.

Operating Budget Impact (OBI)

The proposed budget includes a total of 3 workyears and \$581,800 of OBI of additional resources needed to support the maintenance, security and operation of projects entering the park system from the Capital Improvement Program.. The projects included in the OBI from the Capital Improvement Program are:

Summary by Park	FY04 Expenditures	FY04 Workyears
Ridge Road	\$55,600	50
South Germantown RP non-soccerplex	\$182,500	50
South Germantown RP	\$132,200	0.00
Germantown Town Center	\$9,200	0.25
South Gunners Branch	\$3,900	0.00
Trails, Natural Surface	\$7,200	0.00
Trails, Hard Surface	\$650	0.00
Woodstock/Rickman Farm H.P. Ballfields	\$37,000	0.75
	\$15,950	0.00
Cost Sharing Local Park	\$2,700	0.00
Legacy Open Space	\$18,100	0.30
Minor New Construction: LP	\$15,200	0.00
Woodlawn Water & Sewer	\$400	0.00
Acquisition: Local Park	\$3,500	0.00
Acquisition: Non-Local Park	\$10,950	0.00
Black Hill Maintenance Facility	\$49,100	0.20
West Germantown Development	\$37,650	0.50
Total	\$581,800	3.00