



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

6611 Kenilworth Avenue • Riverdale, Maryland 20737

TO: Montgomery County Planning Board

FROM: John Kroll, Corporate Budget Director *JK*

DATE: March 25, 2020

SUBJECT: Agenda Item #3 – Discussion of Non-recommended Budget Reductions

On March 16th, Montgomery County Executive Elrich released his recommended budget. That budget for the Montgomery County portion of the Commission included reductions from our proposed budget for both the Administration and Park Funds. A total reduction of \$9,175,312, or 6.11%, was recommended. (By comparison, last year’s CE reduction was \$5,335,863, or 3.76%)

Although the CE’s budget proposes reductions by fund, our past practice has been to combine into one.

		Proposed	CE	Reduction	%
CE Reduction	Admin	34,236,602	32,773,969	1,462,633	4.27%
	Park	<u>115,870,143</u>	<u>108,157,464</u>	<u>7,712,679</u>	<u>6.66%</u>
	Total	150,106,745	140,931,433	9,175,312	6.11%

When we remove the amounts in both funds’ Non-Departmental (OPEB and compensation markers), the percentage of the overall reduction increases to 6.57%.

The following chart shows how we have pro-rated the required reductions to each department. You will note that for CAS departments, the reductions must be applied to both Counties, unless a Montgomery County specific reduction can be identified. In past years, only Legal has been able to identify such a reduction.

After Removing OPEB and Comp Markers						
			Montgomery Cut	Cuts as % of Budget		Full Bi- County Cut
Admin			2,087,688	6.57%		
	Commissioners' Office		83,150	6.57%		
	Dept of Planning		1,398,545	6.57%		
	CAS - DHRM		161,651	6.57%		374,236
	- Finance		148,176	6.57%		335,299
	- Legal		107,745	6.57%		197,492
	- Merit Board		5,731	6.57%		11,462
	- Inspector General		25,720	6.57%		58,164
	- Corporate IT		114,048	6.57%		197,503
	- Support Svcs		42,922	6.57%		96,552
	Non-Departmental		-			
			2,087,688			1,270,708
Park	Parks		7,087,624	6.57%		
Total (includes OPEB, comp marker, etc)			9,175,312	6.57%		

Next, we looked at Commission-wide reductions that could be found and applied. For the Parks Department, we identified possible savings in debt service and risk management charges. You will see those in the Park's tables below. For both the Administration Fund and the Park Fund, we identified a small amount of savings from a delayed position reclassification process. Since that marker did not apply to individual departments, we reduced the Administration Fund total, then re-prorated the reduction amounts.

Adjustment of Reclass Marker					
			Montgomery Cut		Full Bi- County Cut
			2,038,254		
	Commissioners' Office		81,181		
	Dept of Planning		1,365,429		
	CAS - DHRM		157,823		365,375
	- Finance		144,667		327,360
	- Legal		105,194		192,816
	- Merit Board		5,595		11,190
	- Inspector General		25,111		56,787
	- Corporate IT		111,347		192,826
	- Support Svcs		41,906		94,265
	Non-Departmental		-		
			2,038,254		1,240,619

Below are the proposed Non-Recommended Reductions for each department.

Commissioners' Office

Department		Tier 1 - Departmental Top Priority for Restoration (Non-Recommended Reductions)	
Commissioners' Office	1	Reduce additional funding for conference attendance for Planning Board and staff	\$ 15,000
		<i>Impact - Current Board members are extremely active and involved, individually and as a group. Funding is needed to accept an increased number of invitations to speak and serve as panelists at national conferences. As attendees, Board members seek out new initiatives from other jurisdictions to bring back to Montgomery Parks and Planning.</i>	
Subtotal Tier 1 - Departmental Priority for Restoration			\$ 15,000

		Tier 2 - Departmental Top Priority for Restoration (Non-Recommended Reductions)	
Commissioners' Office	2	Reduce additional funding to support internal events and activities that support diversity	\$ 5,000
		<i>Impact - Efforts that serve to support and celebrate diversity are important to M-NCPPC and to Montgomery County. Past trainings and events have featured nationally significant speakers and moderators, which have been impactful to the agency and to staff. Financial assistance from the Commissioners' Office contributes to continuing to move these efforts forward.</i>	
Subtotal Tier 2 - Departmental Priorities for Restoration			\$ 5,000

		Tier 3 - Departmental Top Priority for Restoration (Non-Recommended Reductions)	
Commissioners' Office	3	Reduce additional funding for professional services (Board/staff training, memberships and a Board retreat)	\$ 10,000
		<i>Impact - The additional funding restoration requested for professional trainings, memberships, and a Board retreat are important for growth and development. The additional funding would also provide opportunities for staff trainings and memberships for further development and relationship-building.</i>	
Subtotal Tier 3 - Departmental Priorities for Restoration			\$ 10,000
Total of all Tiers			\$ 30,000

The remainder of the prorated reduction is being addressed by the Planning Department below.

Planning Department

MC Planning Department's Non-Recommended Reductions		
	FY21 Proposed Budget	\$21,430,031
	Reduction to Meet County Executive's Recommendation - Planning	\$1,365,429
	Reduction to Meet County Executive's Recommendation - Commissioner's Office (Planning	\$51,181
	Total Reduction	\$1,416,610
	% Reduction from FY21 Proposed Budget	6.61%

Tier 1 - Departmental Priority for Restoration		Funding
1-1	CUT - General Plan Update Support Will limit the amount of public engagement around the final draft of the General Plan. Will likely result in less public feedback. We may not be able to complete additional analysis requiring outside consultants to support the final recommendations.	\$50,000
1-2	CUT - Equity Opportunity Index Will hinder our ability to develop a comprehensive, data driven approach to measuring equity as part of the master plan process.	\$75,000
1-3	CUT - Takoma Park Minor Master Plan Amendment Would further delay the ability of the Washington Adventist University, surrounding property owners, and the City of Takoma Park to reposition the university and former hospital campus area as a community housing and economic development resource.	\$125,000
1-4	CUT - Fairland-Briggs Chaney Minor Master Plan Amendment The County would potentially lose the momentum afforded by the recent White Oak Master Plan, lose opportunities created by the Route 29 BRT, and lose Equity opportunities in the most diverse areas of Montgomery County.	\$50,000
1-5	REDUCE - Training Will reduce, defer or eliminate management and work related seminars and training which can result in lower employee job satisfaction and lower innovation in the workplace.	\$113,458
1-6	REDUCE - Intern Program Will reduce a low cost means to accomplish the department's work program as well as a valuable recruitment tool.	\$5,000
1-7	REDUCE - Placemaking Initiatives by 50% (from \$100,000 to \$50,000) Will limit our ability to install and provide placemaking activities around the county.	\$50,000
1-8	CUT - Planning Dept Share of CIO/CWIT New Initiatives Will limit expanded enterprise technology services commission-wide.	\$46,120
1-9	CUT - Strategic Communications Consulting Will limit strategic communications support that uses an audience-centric approach to creating equitable and engaging communications plans for master plans, studies, policies and special projects. Will limit our ability to provide audience research, message development, consultation on equitable outreach, campaigns and approaches.	\$70,000
1-10	CUT - Countywide Historical Markers Will eliminate funding to manufacture markers for historical sites around the county.	\$5,000
SUB-TOTAL TIER 1 - Departmental Priority to go on Reconciliation List		\$589,578

Tier 2 - Departmental Priority for Restoration		Funding
2-1	CUT - Mixed Use Trip Generation Tool The latest mixed-used development research shows that traditional traffic studies overestimate impacts of mixed-use development by 35%. The project will develop a more accurate and robust method of estimating the traffic generation from mixed-use development projects that is based on local data. Without funding, we cannot gather the necessary data or create the tool, nor can we have accurate estimates of the impacts of mixed-used development or identify appropriate mitigation strategies to accommodate that development.	\$125,000
2-2	CUT - Mixed Use Development: Current Status and Future Trends Will continue having poor quality data on mixed use buildings. Will not have information on ground floor uses and trends in mixed use to improve how we plan and approve mixed use development.	\$100,000
2-3	CUT - Urban Loading and Delivery Management Study Will require additional work to be done in-house, delaying the implementation of potential solutions to this growing problem.	\$25,000
2-4	CUT - Historic Preservation at 40 Will lose valuable insight into the Historic Preservation program through the lens of equity and environmental sustainability.	\$50,000
2-5	CUT - Noise Guidelines Update The Planning Board's Noise Guidelines have not been updated since they were created in 1983. Planning Staff will continue to interpret their guidance to afford new residential communities protection from excessive vehicular noise in this rapidly urbanizing County.	\$25,000
2-6	CUT - Bikeway Branding Plan Without the placemaking effort to develop a branding plan for neighborhood greenways and breezeways, our state-of-the-art bikeways (in particular, the Aspen Hill Neighborhood Greenway and the Silver Spring Neighborhood Greenway) will lack a unifying branding element.	\$50,000
SUB-TOTAL TIER 2 - Departmental Priority to go on Reconciliation List		\$375,000
REDUCTIONS		Funding
	I-270 Transit Corridor Functional Master Plan Funded by special appropriation in FY20	\$300,000
	Silver Spring Master Plan Support Funded using FY20 savings	\$20,000
	Wheaton Headquarters Operating Budget Reduction Reduce Wheaton HQ OBI based on reduced projection for preventative maintenance and repairs based on extended warranties and deferring the building management contract until mid-year	\$132,032
SUB-TOTAL REDUCTIONS - Will not go on Reconciliation List		\$452,032
TOTAL Tier 1 + Tier 2 + Reductions		\$1,416,610
CE Recommendation Reduction - Planning (\$1,365,429) + Commissioner's Office (\$51,181)		\$1,416,610
Reductions Over/(under) CE Recommendation		\$0
NOTE:	*The County Executive's recommended reduction for the Commissioner's Office is \$81,181. The Commissioner's Office will offer \$30,000 in non-recommended reductions. The Planning Department will cover the remaining \$51,181 through non-recommended reductions to our FY21 budget and work program.	

Parks Department

NON-RECOMMENDED CUTS TO MEET CE'S BUDGET (1% INCREASE OVER FY20 BUDGET)

M-NCPPC

Montgomery County FY 21 Park Fund Budget

	\$\$	% Change
FY20 Adopted Budget (excluding grants, CIP debt service transfer, and CIP transfer)	100,021,551	
Compensation Adjustments (salary, retirement, benefits, merit/COLA marker, reclassification marker, OPEB)	4,501,195	4.5%
Known Operating Commitments Excl Compensation	2,338,379	2.3%
WQPF Mandate	297,309	0.3%
Program Enhancements	1,546,299	1.5%
FY 21 Requested Budget (excluding grants, CIP debt service transfer, and CIP transfer)	108,704,733	8.7%
County Executive's Recommended Budget	100,992,054	
Difference between Adopted FY 20 and Recommended FY 21	970,503	1.0%
Pro rata adjustments County-wide	625,055	
Difference between Requested FY 21 and Recommended FY 21	7,087,624	

Tier	Non-Recommended Reductions	Funding	Positions	Workyears
Tier 1	Increase salary lapse - Freeze 77 vacant positions (selective hiring freeze) which will: (1) reduce maintenance of critical and aging infrastructure such as bridges, pipes and electrical systems that can pose safety risks and result in exponential increases in deferred maintenance costs; (2) defer hazardous tree removal; (3) delay CIP projects; and (4) reduce inspection and maintenance of playground equipment.	\$1,650,022		
Tier 1	Reduce funding for current contractual obligations by 5% which will result in a reduction in services, including deferring hazardous tree removal; non-native invasive plant control; athletic field irrigation maintenance; fence clearance pruning, and infrastructure repairs.	\$712,675		
Tier 1	Reduce existing Supplies funding by 5% that will impact frequency of athletic field lining, reduce weed control, reduce wood fiber zone replacement, defer refurbishment of amenities, and reduce overseeding and fertilization of athletic fields.	\$399,710		
Tier 1	Operating Budget Impacts for new and expanded parks including Josiah Henson Historic Park, Ken-Gar Palisades Local Park, Lanman Property, Wheaton Regional Park, North Branch Trail, Nolte Community Garden, Columbia Local Park, Battery Lane Urban Park, Edith Throckmorton Neighborhood Park. Without OBI, new indoor facilities will not open and the condition of new and expanded parks and trails will quickly deteriorate.	\$261,962	0.4	3.3
Tier 1	Operating Budget Impacts related to Water Quality Protection projects for new and expanded parks including Battery Lane UP, Columbia LP, Edith Throckmorton NP, North Branch Trail, and Silver Spring Intermediate NP. Without this OBI, newly constructed stormwater management facilities will quickly deteriorate.	\$102,731	1.0	
SUB-TOTAL - TIER 1		3,127,100	1.4	3.3

Tier	Non-Recommended Reductions	Funding	Positions	Workyears
Tier 2	A full-time design and construction project manager position for the athletic field team to support on-going field renovation and upgrade projects and meet the ever-growing demand for high quality athletic fields. This position will be partially funded (75% each) through the CIP. This request also includes \$5,000 of supplies and materials funding.	\$36,820	1.0	0.25
Tier 2	Funding for seasonal staff to provide support to individuals with disabilities attending programs and camps, assist with marketing and outreach, and assist in the organization, coordination and installation of accessible equipment. There is a growing need to provide accommodations and modifications to people with disabilities who enroll in our classes, programs and camps.	\$47,255	0.0	1.60
Tier 2	A full-time renovation inspector position for the athletic field team to support on-going field renovation and upgrade projects and meet the every-growing demand for high quality athletic fields. This position will be partially funded (75% each) through the CIP. This request also includes \$10,000 of supplies & materials funding.	\$31,822	1.0	0.25
Tier 2	A full-time equity analyst position and \$10,000 in supplies & materials to spearhead our commitment to using an equity lens in our decision-making process to reduce social and economic disparities in park planning, development, maintenance, and programming. Montgomery County's increasing diversity across age, economic status, race, and educational attainment, and the Montgomery County Council has prioritized racial equity and	\$117,281	1.0	1.00
Tier 2	A full-time Employee/Labor Relations Specialist position to conduct expert investigations, lead crucial HR training, assist in conflict resolution, and resolve employee issues before they escalate. This resource will free up managers to spend more time implementing and innovating programs and services.	\$ 96,647	1.0	1.00
Tier 2	Funding for supplies (\$20,000) and services (\$67,500) needed to continue to activate parks through a variety of public events, including food and beverage events.	\$ 87,500		
Tier 2	An ADA Publications Manager, as a term contract position, to manage web content and public documents for compliance with The Americans with Disability Act (ADA).	\$ 97,126	1.0	1.0
Tier 2	A full-time position and seasonal staff to conduct and document facility condition assessments of our Department's aging infrastructure, which requires the replacement and upgrade of major systems to ensure code compliance and a safe environment for all patrons.	\$ 147,027	1.0	2.7
Tier 2	A part-time position for the Parks Information and Customer Service (PICS) office to expand service hours during evenings and weekends when park use is at its highest.	\$ 55,903	1.0	0.6
Tier 2	A full-time career position and \$100,000 in supplies and materials funding for an Athletic Fields Nutrient Management and Pesticide Reduction Program. This funding is needed to improve the quality of athletic fields through increased aerification, seeding and fertilization.	\$ 172,231	1.0	1.0
SUB-TOTAL - TIER 2		889,612	8.0	9.4

Tier	Non-Recommended Reductions	Funding	Positions	Workyears
Tier 3	This funding will be used to meet the County's mandate (Resolution 18-974) to reach 100% elimination of greenhouse gas emissions by 2035. This effort includes retrofitting facility heating systems to replace carbon-based fuel systems with clean emissions and completing electrical upgrades that will enable our department to accommodate an increased number of electric vehicles and equipment.	\$ 150,000	0.0	0.0
Tier 3	This funding will be used to create a sustainable and diverse talent pipeline by putting in place a formal, department-wide internship program. We will partner with educational and non-profit institutions to focus on recruiting people with diverse backgrounds. Funds would cover the cost of 11 summer internships and three year-round internships.	\$ 75,000	0.0	2.5
Tier 3	This funding will be used to improve court maintenance by extending the overall life of tennis and basketball courts by repairing cracks, replacing color coating, and performing other necessary repairs for our inventory of over 300 tennis courts and 225 basketball courts.	\$150,000	0.0	0.0
Tier 3	A full-time Procurement Specialist position to speed up implementation of CIP projects.	\$96,647	1.0	1.0
Tier 3	CIO Office and the Commission-Wide IT initiatives that expand enterprise technology services commission-wide.	\$185,040	0.0	0.0
SUB-TOTAL - TIER 3		656,687	1.0	3.5
SUB-TOTAL - Non-Recommended Reductions		4,673,399	10.4	16.2

Budget Reductions to Meet the FY21 County Executive Recommendation	Funding	Positions	Workyears
Reclassification marker - reduction based on current projected timing of completion of the classification and compensation study	\$211,181		
Debt Service for CIP - reduction based on deferring the timing of the bond sale and receiving lower interest rate	\$400,000		
Risk Management - use of fund balance	\$131,600		
Reduce seasonal funding	\$50,000		
Debt Service on Capital Equipment ISF - prepay a portion of cost FY21 using FY20 funding	\$513,000		
Contractual services for video dam inspection - initiate contract using FY20 funding	\$40,000		
Inflationary increases - reduce based on use of FY20 funding and lower inflationary rate	\$259,384		
Contractual services - reduce based on use of FY20 funding and deferrals	\$382,450		
Reduce Wheaton HQ OBI based on reduced projection for preventative maintenance and repairs based on extended warranties and deferring the building management contract until mid-year	\$132,032		
WQPF - personnel increases (Merit/COLA) for current staff funded through the WQPF	\$60,692		
WQPF - Stormwater Management Positions - remove request due to limited funding availability in WQPF	\$133,886	2.0	2.0
Cable Fund - funding to continue to expand Wi-Fi in Parks - defer project due to limited funding availability	\$100,000		
SUB-TOTAL - Budget Reductions	2,414,225	2.0	2.0
GRAND TOTAL - Non-Recommended Reductions and Reductions	7,087,624	12.4	18.2

Department of Human Resources and Management (DHRM)

			MC	PGC	Total
Department	Tier 1 - Departmental Top Priority for Restoration (Non-Recommended Reductions)				
DHRM	1-a	Delay Hiring of Open Positions for 4 Months <i>Impact - Delays in hiring several open positions will further overburden current staff and reduce our ability to maintain service levels. The reduction of \$80,754 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, bringing the total reduction to \$186,952.</i>	\$ 80,754	\$ 106,198	\$ 186,952
DHRM	1-b	Reduce Funding for Agency-wide Training <i>Impact - This will reduce resources for implementing and managing necessary agency-wide training initiatives for employees. The reduction of \$27,396 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, bringing the total reduction to \$63,423.</i>	\$ 27,396	\$ 36,027	\$ 63,423
DHRM	1-c	Reduce Funding for Outside Legal Counsel <i>Impact - A reduction in funding for outside legal counsel necessitates stretching the current fiscal year budget in order to prefund these services in FY21. The reduction of \$28,077 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, bringing the total reduction to \$65,000.</i>	\$ 28,077	\$ 36,923	\$ 65,000
DHRM	1-d	Reduce Funding for Temporary Help <i>Impact - A reduction in funding for temporary services will further stretch the Department's ability to provide essential services during a hiring delay. The reduction of \$20,800 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, bringing the total reduction to \$50,000.</i>	\$ 21,596	\$ 28,404	\$ 50,000
Support Services	1-e	Reduce Funding for Records Digitization <i>Impact - This reduction will delay the of implementation State recommendations on improved protection of records and recordkeeping modernization. The reduction of \$24,124 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, bringing the total reduction to \$54,626.</i>	\$ 24,124	\$ 30,141	\$ 54,265
Support Services	1-f	Reallocate Postage <i>Impact - The postage fees for critical benefits documents mailed employees and retirees will be allocated to our Group Insurance Fund. The reduction of \$17,782 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, bringing the total reduction to \$40,000.</i>	\$ 17,782	\$ 22,218	\$ 40,000
Merit Board	1-g	Reduce Funding for Outside Legal Counsel <i>Impact - This reduction may slow down the ability of the Board to address complex appeal matters in a timely basis, which have been steadily increasing. The reduction of \$2,095 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, bringing the total reduction to \$4,190.</i>	\$ 2,095	\$ 2,095	\$ 4,190
Merit Board	1-h	Reduce Funding for Transcription Services <i>Impact - This will reduce resources available for transcription services necessary to support the Board's hearings. The reduction of \$3,500 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, bringing the total reduction to \$7,000.</i>	\$ 3,500	\$ 3,500	\$ 7,000
Subtotal Tier 1 - Departmental Priority for Restoration			\$ 205,324	\$ 265,506	\$ 470,830

Finance Department

			MC	PGC	Total
Department	Departmental Top Priority for Restoration (Non-Recommended Reductions)				
Finance	1-a	Eliminate New Diversity Program Manager <i>We will be unable to comply with the mandate to monitor and administer the Supplier Diversity Program</i>	\$ 58,514	\$ 79,816	\$ 138,330
Finance	1-b	Freeze Hiring of Accountant III for 12 months <i>This will impact support of the general and special revenue funds in both counties and reduce the ability of the CIP Accountants to focus on CIP. We will also be less able to support GL reconciliations, journal entries and year-end allocations.</i>	\$ 50,595	\$ 69,012	\$ 119,607
Finance	1-c	Increase salary lapse <i>This will impact service delivery to the departments as positions are held open for longer periods of time.</i>	\$ 35,558	\$ 33,865	\$ 69,423
Total - Departmental Priority for Restoration			\$ 144,667	\$ 182,693	\$ 327,360

Legal Department

			MC	PGC	Total
	Budget Reductions to Meet the FY21 County Executive Recommendation				
Legal		Freeze Vacancy and Accelerate FY21 Payments <i>Freeze vacant attorney position assigned at MRO to Montgomery County Land Use Team, and potentially implement combination of personnel and non-personnel reductions to be determined. The effort will be to target activities with no or low impact on Prince George's County operations. Actual savings will be determined based on personnel activities pending now - during the third quarter of FY 20.</i>	\$ 105,194	\$ -	\$ 105,194
Subtotal - Reductions			\$ 105,194	\$ -	\$ 105,194

Office of the Inspector General

			MC	PGC	Total
OIG	Tier 1 - Departmental Top Priority for Restoration (Non-Recommended Reductions)				
	1-a	No Tier 1 Reductions	\$ -	\$ -	\$ -
Subtotal Tier 1 - Departmental Priority for Restoration			\$ -	\$ -	\$ -
OIG	Tier 2 - Departmental Top Priority for Restoration (Non-Recommended Reductions)				
	2-a	Delay hiring of requested Inspector position by 5 months <i>Impact - Will impact OIG's ability to complete planned performance audits and management advisories. Existing staff to be focused primarily on fraud, waste, and abuse investigations. Will impact OIG's overall ability to review current processes and provide management with recommendations to improve efficiencies and protect Commission reputation.</i>	\$ 25,111	\$ 31,676	\$ 56,787
Subtotal Tier 2 - Departmental Priorities for Restoration			\$ 25,111	\$ 31,676	\$ 56,787
OIG	Tier 3 - Departmental Top Priority for Restoration (Non-Recommended Redcuts)				
	3-a	No Tier 3 Redcuts			
Subtotal Tier 3 - Departmental Priorities for Restoration			\$ -	\$ -	\$ -
Total of all Tiers			\$ 25,111	\$ 31,676	\$ 56,787

Office of the Chief Information Officer

			MC	PGC	Total
Department	Tier 1 - Departmental Top Priority for Restoration (Non-Recommended Reductions)				
Corporate IT	1	Freeze filling the vacant position "IT Systems Manager/Leader" <i>Impact -Reduction is caried out at the same time some Commission Wide activities Deferral, therefore, the impact will be absorbed with very little impact. The reduction of \$67,690 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, by \$67,690, bringing the total reduction to \$135,380.</i>	\$ 67,690	\$ 67,690	\$ 135,380
Subtotal Tier 1 - Departmental Priority for Restoration			\$ 67,690	\$ 67,690	\$ 135,380

			MC	PGC	Total
		Tier 2 - Departmental Top Priority for Restoration (Non-Recommended Reductions)			
Corporate IT	2	Reduce PC & peripheral refresh <i>Impact - The upgrade cycle will be slightly impacted where Some desktop computers, laptops and other peripherals due for upgrade will not be replaced as planned. Additionally, the surge in teleworking resulted in an increase in the demand for mobile computing (laptops, tablets, and mobile phones). The reduction of \$43,657 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding by \$13,789, bringing the total reduction to \$57,040.</i>	\$ 43,657	\$ 13,789	\$ 57,446
Subtotal Tier 2 - Departmental Priorities for Restoration			\$ 43,657	\$ 13,789	\$ 57,446
Subtotal Tier 3 - Departmental Priorities for Restoration					\$ -
Total for Corporate IT Tier1, Tier2, and Tier 3			\$ 111,347	\$ 81,479	\$ 192,826

			MC	PGC	Total
		OCIO ISF proposed reductions			
		Tier 1 - Departmental Top Priority for Restoration (Non-Recommended			
	1	Freeze filling the vacant "Project Manager position" <i>Impact -Reduction is caried out at the same time some CWIT project postponement, therefore, the impact will be absorbed with very little impact. The reduction of \$66,472 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, by \$68,908, bringing the total reduction to \$135,380.</i>	\$ 66,472	\$ 68,908	\$ 135,380
Subtotal Tier 1 - Departmental Priority for Restoration			\$ 66,472	\$ 68,908	\$ 135,380

			MC	PGC	Total
		Tier 2 - Departmental Top Priority for Restoration (Non-Recommended)			
	2-a	Enterprise Content Management (ECM)	\$ 12,500	\$ 87,500	\$ 100,000
		<i>Impact - We can differ to FY22 - would need a discussion with the DPR and CAS departments so expectations are established prior to reductions. The reduction of \$12,500 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, bringing the total reduction to \$100,000.</i>			
			\$ 12,500	\$ 87,500	\$ 100,000
	2-b	Financial System Planning Study - "ERP Next Gen"	\$ 41,070	\$ 58,930	\$ 100,000
		<i>Impact - The upgrade cycle will be slightly impacted where Some desktop computers, laptops and other peripherals due for upgrade will not be replaced as planned. The reduction of \$41,070 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, bringing the total reduction to \$100,000.</i>			
			\$ 41,070	\$ 58,930	\$ 100,000
		Subtotal Tier 2 - Departmental Priority for Restoration	\$ 53,570	\$ 146,430	\$ 200,000

			MC	PGC	Total
		Tier 3 - Departmental Top Priority for Restoration (Non-Recommended)			
		Facility Access Control - "Alliance"	\$ 24,610	\$ 125,395	\$ 150,005
		<i>Impact - This is a multiyear project to improve physical security and access to Commission Buildings, It may be possible to split the budget of \$300,000 over 2 years (\$100K for FY21 and \$100K for FY22) - this will require an indepth discussion with the department heads, project team and consultant. The reduction of \$24,610 only reflects the Montgomery portion. Reductions to agency-wide programs also necessitate a reduction to Prince George's funding, bringing the total reduction to \$150,005.</i>			
			\$ 24,610	\$ 125,395	\$ 150,005
		Subtotal Tier 3 - Departmental Priorities for Restoration	\$ 24,610	\$ 125,395	\$ 150,005
		Total for OCIO Tier1, Tier2, and Tier 3	\$ 144,652	\$ 340,733	\$ 485,385