



**MONTGOMERY COUNTY DEPARTMENT OF PARKS**  
THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

**MEMORANDUM**

**DATE:** February 1, 2022

**TO:** Montgomery County Planning Board

**VIA:** Michael F. Riley, Director of Parks *MR*  
Gary Burnett, Acting Deputy Director, Operations *GB*

**FROM:** Holly Thomas, Acting Chief, Facilities Management Division (FM) *HST*  
Amanda Aparicio, Assistant Chief (FM) *AA*  
Kayla Hickman, Sustainability Coordinator (FM) *KH*  
Adrienne Thomas, Sustainability Specialist (FM) *AT*

**SUBJECT:** Information Item: M-NCPPC Montgomery County – FY23 Resource Conservation Plan & Annual Business Recycling and Waste Reduction Report (2021)

---

The Montgomery County Department of Parks' Resource Conservation Plan and the 2021 Annual Business Recycling and Waste Reduction report are attached for your review and approval.

The Resource Conservation Plan is submitted to Montgomery County Government for inclusion in the annual combined-agency Resource Conservation Plan document which is prepared by the Interagency Committee on Energy and Utilities Management (ICEUM), and the 2021 Annual Business Recycling and Waste Reduction report is submitted to the Montgomery County Department of Environmental Protection – Recycling and Resource Management Division.

These reports and subsequent presentation reflect important accomplishments related to advancing progress toward the goals of the countywide Climate Action Plan and detail efforts to conserve energy and water resources within the agency as of December 2021. Plans for FY23 to further conserve resources, consistent with the agency's Sustainability Plan and the Commission's Sustainability Practice 6-40 are also included. Additionally, the presentation will review accomplishments of the recycling and waste reduction program for the period of 2021.

Gary Burnett, Holly Thomas, Amanda Aparicio, Kayla Hickman, and Adrienne Thomas of our Park staff will be present to answer any questions you may have.

**Attachment 1:** M-NCPPC Department of Parks and Department of Planning Resource Conservation Plan: Fiscal Year 2023

**Attachment 2:** Annual Business Recycling and Waste Reduction Report, 2021

**Signature:** *Adrienne Thomas*

**Email:** adrienne.thomas@montgomeryparks.org

**Signature:** *Amanda Aparicio*

**Email:** amanda.aparicio@montgomeryparks.org

**Signature:** *Gary Burnett*

**Email:** gary.burnett@montgomeryparks.org

**Signature:** *Kayla Hickman*

**Email:** kayla.hickman@montgomeryparks.org

**Signature:** *Holly Thomas*

**Email:** Holly.Thomas@montgomeryparks.org

**Signature:** *MRJ*

**Email:** mike.riley@montgomeryparks.org












# 1 - MEMO\_RCP\_Recy\_Reports\_Memo

Final Audit Report


2022-02-07

Created:	2022-02-04
By:	Amanda Aparicio (amanda.aparicio@montgomeryparks.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAtdWMea_vg3pm-mUoShs0vRWCfsdJqspi


## "1 - MEMO\_RCP\_Recy\_Reports\_Memo" History

-  Document created by Amanda Aparicio (amanda.aparicio@montgomeryparks.org)  
2022-02-04 - 5:46:06 PM GMT- IP address: 67.133.255.58
-  Document emailed to Adrienne Thomas (adrienne.thomas@montgomeryparks.org) for signature  
2022-02-04 - 5:49:45 PM GMT
-  Email viewed by Adrienne Thomas (adrienne.thomas@montgomeryparks.org)  
2022-02-04 - 11:53:08 PM GMT- IP address: 104.28.92.150
-  Document e-signed by Adrienne Thomas (adrienne.thomas@montgomeryparks.org)  
Signature Date: 2022-02-07 - 12:22:07 PM GMT - Time Source: server
-  Document emailed to Kayla Hickman (kayla.hickman@montgomeryparks.org) for signature  
2022-02-07 - 12:22:10 PM GMT
-  Email viewed by Kayla Hickman (kayla.hickman@montgomeryparks.org)  
2022-02-07 - 12:22:25 PM GMT
-  Document e-signed by Kayla Hickman (kayla.hickman@montgomeryparks.org)  
Signature Date: 2022-02-07 - 12:23:00 PM GMT - Time Source: server
-  Document emailed to Amanda Aparicio (amanda.aparicio@montgomeryparks.org) for signature  
2022-02-07 - 12:23:03 PM GMT
-  Email viewed by Amanda Aparicio (amanda.aparicio@montgomeryparks.org)  
2022-02-07 - 12:24:53 PM GMT
-  Document e-signed by Amanda Aparicio (amanda.aparicio@montgomeryparks.org)  
Signature Date: 2022-02-07 - 12:25:19 PM GMT - Time Source: server
-  Document emailed to Holly Thomas (Holly.Thomas@montgomeryparks.org) for signature  
2022-02-07 - 12:25:21 PM GMT



 Email viewed by Holly Thomas (Holly.Thomas@montgomeryparks.org)


2022-02-07 - 12:55:19 PM GMT

 Document e-signed by Holly Thomas (Holly.Thomas@montgomeryparks.org)

Signature Date: 2022-02-07 - 12:55:55 PM GMT - Time Source: server

 Document emailed to Gary Burnett (gary.burnett@montgomeryparks.org) for signature

2022-02-07 - 12:55:57 PM GMT

 Email viewed by Gary Burnett (gary.burnett@montgomeryparks.org)


2022-02-07 - 1:21:59 PM GMT

 Document e-signed by Gary Burnett (gary.burnett@montgomeryparks.org)

Signature Date: 2022-02-07 - 1:23:05 PM GMT - Time Source: server

 Document emailed to Mike Riley (mike.riley@montgomeryparks.org) for signature

2022-02-07 - 1:23:07 PM GMT

 Email viewed by Mike Riley (mike.riley@montgomeryparks.org)

2022-02-07 - 4:15:38 PM GMT- IP address: 104.47.57.254

 Document e-signed by Mike Riley (mike.riley@montgomeryparks.org)

Signature Date: 2022-02-07 - 4:16:16 PM GMT - Time Source: server- IP address: 208.76.119.129

 Agreement completed.

2022-02-07 - 4:16:16 PM GMT

