



MCPB Agenda Item:6
October 17, 2024

MEMORANDUM

Date: October 11, 2024
TO: Montgomery County Planning Board
VIA: Miti Figueredo, Director of Parks *mf*
Darren Flusche, Deputy Director, Administration *DF*
Andrew Frank, Chief, Park Development Division *andrewfrank*
FROM: Ron Peele, CIP Manager, Park Development Division *Ronald Peele*
SUBJECT: Adoption of Biennial FY25-30 Capital Improvements Program (CIP) and FY26 Capital Budget

Staff Recommendation

Approve the Biennial FY25-30 CIP and FY26 Capital Budget.

CIP Status

This item is for the Planning Board to review and approve the Biennial FY25-30 CIP and FY26 Capital Budget before it is transmitted to the County Executive and County Council. Accompanying this memo is a complete set of updated draft Project Description Forms (PDFs). The requested Biennial FY25-30 CIP will be forwarded to the County Executive and County Council by November 1, as required by State Law.

Staff Overview/Summary of CIP

There have been no amendments to the FY25-30 CIP since it was adopted by the County Council on May 24, 2024. A typical minor change for this biennial review is the update of the PDFs (Project Description Forms) to reflect the FY24 expenditure closeout information provided by Central Administrative Services (CAS). Staff also anticipates minor edits from CAS and County Office of Management and Budget (OMB) that are considered technical adjustments to some of the PDFs. The updated PDFs will be uploaded into OMB's budget system, called BASIS. Additionally, certain PDFs that are nearing completion will be designated for Pending Closeout, and then Closeout when they are ready to be removed from the CIP, as listed below:

FY26 PDFs Pending Closeout:

- P998798 Acquisition: Non-Local Parks
- P872101 Black Hill Regional Park: SEED Classroom
- P872105 Blair HS Field Renovations and Lights
- P078704 Germantown Town Center Urban Park
- P871742 Hillendale Local Park
- P871552 Josiah Henson Historic Park
- P038703 Laytonia Recreational Park
- P118702 Rock Creek Maintenance
- P0138705 Woodside Urban Park

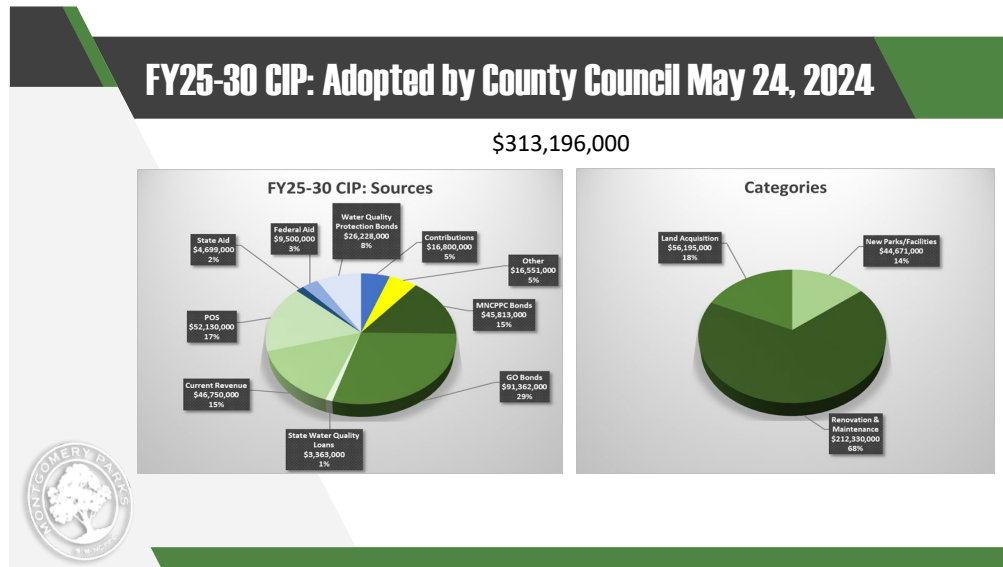
FY26 PDFs Closeout:

- P098702 Evans Neighborhood Park
- P078705 Greenbriar Local Park
- P138702 Kemp Mill Urban Park
- P138703 Little Bennett Regional Park Day Use Area
- P078706 North Four Corners Local Park

The more notable CIP change is the transfer of funds from MCDOT back to Montgomery Parks for the maintenance of several Parks roads. During the formulation of the FY25-30 CIP, the Planning Board voted unanimously to request the transfer of the Parks Roads maintenance program for Sligo Creek Parkway, Little Falls Parkway, and Beach Drive from MCDOT back to the Parks Department, because it would result in more efficient project implementation and net savings for taxpayers. Parks began working cooperatively with the Montgomery County Department of Transportation (MCDOT) during the formulation of the FY25-30 CIP, and we agreed that more time was needed to amend the 2007 MOU agreement to facilitate the transfer. MCDOT suggested implementing this transfer as part of the Biennial FY25-30 CIP, and both agencies are working towards that goal. The MOU amendment will clarify the division of responsibilities between the agencies and update the list of County-maintained bridges to reflect ones that serve a public transportation purpose. Parks expects the funding levels for this program to remain the same as in the adopted FY25-30 CIP.

Additionally, we anticipate requesting additional appropriation for State Aid (Bond Bills) and perhaps for Federal Aid (RAISE Grant) funding depending upon the status of the agreement between all parties. Also, we may need to adjust our POS appropriation if the statewide availability continues to be down as it was last year resulting in a reduced allocation for Montgomery Parks. These anticipated appropriation adjustments will occur in mid to late April once we have final numbers for Bond Bills and the final POS award amount for Montgomery Parks.

Below is a chart of the adopted FY 25-30 CIP showing the 6-year total, sources of funding for the CIP, and the three major categories funded within the Montgomery Parks CIP.



What is next?

Staff will continue to review and make minor technical adjustments to the CIP submission with CAS and the Office of Management and Budget to answer any questions and address any other minor/clarifying technical adjustments that may arise. Staff will package the CIP transmittal memo, reports, and project description forms and transmit the CIP to the County Executive and County Council on or before November 1, 2024. The Board will receive a complete set of the final PDFs transmitted to the County Council and County Executive.

The County Executive (CE) will review Parks proposal within the context of the overall CIP for Montgomery County. On January 15, 2025, the CE will issue his Recommended CIP to the County Council. If the CE recommends any changes to Parks CIP, staff will return to the Planning Board with recommendations for response. In February 2025 and into March, the Council performs their review of the CIP with a public hearing, committee meetings, and full Council work sessions. Additional adjustments may be incorporated based on the results of the State budget process and potential grant awards. By May 2025, the Council will prepare resolutions reflecting their decisions on the Biennial FY25-30 CIP and FY26 Capital Budget. FY26 Capital Budget funds will become available for use on July 1, 2025.










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Final Audit Report


2024-10-11

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