

**WASHINGTON EPISCOPAL DAY SCHOOL, PRELIMINARY PLAN
AMENDMENT NO. 12015016B, SITE PLAN NO. 820260080
REGULATORY EXTENSION REQUEST NO. 1**

Description

Request to extend review period, from May 21, 2026 to July 23, 2026; Application to add a 1,600 sq. ft. addition to the existing building, increase the Preliminary Plan validity period three (3) years, and increase the Adequate Public Facilities validity period by six (6) years.

COMPLETED: 4/30/2026

PLANNING BOARD HEARING DATE: 5/14/2026

MCPB ITEM NO. Preliminary Matters

Planning Staff



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LOCATION/ADDRESS

5600 Little Falls Parkway

MASTER PLAN

2016 *Westbard Sector Plan*

ZONE

CRT – 0.5 C-0.5 R-0.5 H-55

PROPERTY SIZE

488,082 sq. ft.

APPLICANT

Washington Episcopal Day School

ACCEPTANCE DATE

January 21, 2026

REVIEW BASIS

Chapter 50, Chapter 59

Summary

- Section 50.4.1.E provides a 120-day review period for Preliminary Plan hearings and Section 59.7.3.4.C provides a 120-day review period for Site Plan hearings. The Planning Board may, however, extend these periods.
- The Application was accepted on January 21, 2026, which established a Planning Board date no later than May 21, 2026.
- The Applicant is requesting an additional 2-month extension of the review period to July 23, 2023.
- This extension will allow the Applicant time to compensate for archaeological investigation and gain agency approval letters.
- The Planning Board hearing on the application may take place before the end of the review period and will be publicly noticed in accordance with the Zoning Ordinance.
- Staff recommends APPROVAL of the extension request.

Attachment:

- A. Applicant's Request



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REGULATORY REVIEW EXTENSION REQUEST

M-NCPPC Staff Use Only			
File Number	_____	MCPB Hearing Date	_____
Date Received	_____		

Plan Name: Washington Episcopal Day School **Plan No.** 120150160B, 820260080, and F20260430

This is a request for extension of: Project Plan Sketch Plan
 Preliminary Plan Site Plan

The Plan is tentatively scheduled for a Planning Board public hearing on (this date is the last scheduled Planning Board hearing date within the review period): 05/21/2026
 The Planning Director may postpone the public hearing for up to 30 days without Planning Board approval. Extensions beyond 30 days require approval from the Planning Board.

Person requesting the extension:

Owner, Owner's Representative, Staff (check applicable.)

Kyle Hughes, PE, MBA		MHG	
<i>Name</i>		<i>Affiliation/Organization</i>	
9220 Wightman Road, Suite 120			
<i>Street Address</i>			
Montgomery Village		MD	20886
<i>City</i>		<i>State</i>	<i>Zip Code</i>
(301) 670-0840		Khughes@MHGPA.com	
<i>Telephone Number</i>	<i>Fax Number</i>	<i>E-mail</i>	


We are requesting an extension for 2 days/ months until 07/23/2026 (this date must be a scheduled Planning Board hearing date).

Describe the nature of the extension request. Provide a separate sheet if necessary.

This extension is requested to provide time to complete a specialized archaeological study required by M-NCPPC staff before plan resubmission. During the DRC review, Historic Preservation and Montgomery Parks flagged the potential presence of the unmarked Wilbert Family Burial Ground along the property's eastern boundary. Staff required the burial ground to be delineated, staked, and shown on the project plans.

The Applicant has engaged an archaeological consultant for this investigation, but the necessary fieldwork, historical research, and reporting are inherently time-consuming. A two-month extension is necessary to finalize these findings, coordinate the results with Historic Preservation and Parks staff, and accurately integrate the delineated boundaries into the Preliminary Plan Amendment and Site Plan resubmission packages prior to the Planning Board hearing.

Signature of Person Requesting the Extension



Signature

04/02/2026

Date

Extension Review

Planning Director Review for Extensions 30 days or less

I, the Planning Director, or Director's designee, have the ability to grant one extension of the Planning Board public hearing date of up to 30 days and approve an extension of the Planning Board public hearing date from _____ until _____ (this date must be a schedule Planning Board hearing date).

Signature

Date

Planning Board Review for Extensions greater than 30 days

The Montgomery County Planning Board reviewed the extension request on _____ and approved an extension of the Planning Board public hearing date from _____ until _____ (this date must be a scheduled Planning Board public hearing date).